

# JEFFERSON BOROUGH COUNCIL MEETING MINUTES

MAY 4, 2026 - 7:00 pm

<u>Council</u>	<u>In Attendance</u>	<u>Public</u>
Dan Kauffman – President	Kelsey Hoke – Mayor	10 Residents in attendance
Gwen Muntz – Vice President	Connie Wentz – Secretary/Treasurer	
Frank Thomas – ProTem	Jeff Koons – Zoning Officer	
Anne Loeffler – Member	Anthony Lain – CS Davidson – Engineer	
Jason Knowles – Member	Devon Myers – CGA Law Firm – Solicitor*	
*absent **late*	Mackenzie Devita – CGA Law Firm	

*\*Meeting is being recorded by Resident Faith Kreiner.*

1. **CALL TO ORDER** – Council President called the meeting to order at 7:00 pm.  
President opening remarks.
2. **EXECUTIVE SESSION** – Council dismissed at 7:03 pm to discuss personnel issues, returned at 7:24pm
3. **APPROVAL OF APRIL 6, 2026, MINUTES**  
- A.Loeffler made the motion to approve of last month's minutes, G.Muntz seconds. **Motion carried.**
4. **PUBLIC COMMENT**  
- Donald Thoman – commenting on seeing our maintenance worker struggling with moving the cannon, and states that he was told to “get out of here” by President Kauffman and states he is upset over trying to offer help. He also states his niece works for North Codorus – they offered to help to move the cannon for free and was not responded to. Eugene Hahn chimed in on why that sat so long as it is.  
- Carla Rebert – asks if council email will be posted.  
- Frank Jackson – introducing possibly looking into taking over Therit Sub Shop for subs, cannoli’s, etc. Looking into being open for July. Lucianos Italian Deli is his business.  
- Mike Hogan – expresses concern regarding speeding in the Borough. Thinks 25 mph is adequate  
- Sept 11 Memorial Trail Ride signage – A.Loeffler made a motion to allow signage, G.Muntz second. **Motion carried.**  
- Jason Knowles brings up public complaints regarding Borough lack of response and office was closed. It was explained that it was announced in the last Borough meeting that the office was closed, along with sign on door, and Facebook post to make the residents aware.
5. **SOLICITOR**  
- Discussion regarding Solar Decommissioning Bond – Solicitor explains the recommendations regarding the bond restrictions. One stipulation being if bankruptcy is filed, equipment would need to be removed. Company is having trouble obtaining funds to hold letter of credit. Automatic renewal is acceptable. Engineer Lain gives more information behind the statement. A.Loeffler suggests we table the matter and discuss it at next council meeting.  
- K.Hoke asks if ads can be sold in the newsletter to cut costs down. Solicitor will review and come back with answer. Also, can Council fundraise for the Borough. Will research and provide memo to share with council.
6. **ENGINEER**  
- Review of Engineer’s report.  
- JA Myers – no new submittals. Time extension is until 5/20. Another extension was signed giving them until June 30<sup>th</sup> right before tonight’s meeting. Does not see anything moving forward, recommends denial if not received by next Council meeting  
- Road improvement discussion: ride around as well as PennDot call to see what improvements can be made. LTAP can be utilized for assistance. D.Kauffman asks to continue to work with Engineering regarding moving forward.
7. **ZONING** - Permit and Ordinance Violation- Reviewed  
- Review of JA Myers property – reviewed with Engineer report. Another extension was submitted giving them until June 30<sup>th</sup>.  
- Proposal of eating established at former Therits sub shop  
- Planning Commission meeting April 15<sup>th</sup> – Data Center & Smoke/Vape Shop recommendations provided to Council. Solicitor and Engineer to review and report back to Council at next meeting.  
- Residential Complaint form. Question asked on process of permit extension. An email can be sent to Jeff for consideration  

**Solicitor, Engineer & Zoning Officer – exits at 8:42 pm**
8. **SECRETARY REPORT**  
- Cash Flow, Budget vs. Actual, Income & Expense – A.Loeffler motion, F.Thomas second. **Motion passed.**  
- Office closed June 1-3<sup>rd</sup> for PSAB Conference
9. **JEFFERSON CODORUS JOINT SEWER AUTHORITY** – Next meeting May 6<sup>th</sup>, 2026
10. **MAYOR REPORT** – Reviewed  
- Continued research about Borough office sign

*Respectfully Submitted by Connie Wentz, Jefferson Borough Secretary*

**11. COMMITTEE REPORTS/ASSIGNMENTS**

- a. Building, Property, Streets & Sidewalks– D. Kauffman – Motion to rent an equipment from Sunbelt to finish up remaining mulch spreading, a walk behind machine. D.Kauffman motion, A.Loeffler second. **Motion carried.**
- b. Finance – A. Loeffler – J.Knowles asks to be removed as alternate to YATB seat. D.Kauffman will be the replacement.
- c. Lights, Water & Gas – G. Muntz - Sunset View towards Senft is very dark
- d. JVFC/Public Safety and Welfare – F. Thomas
- e. Solid Waste and Sewer – J. Knowles

**12. OLD BUSINESS**

**13. NEW BUSINESS**

- Motion to move forward with lowering 25 mph on Hanover and York Sts per recommendation on traffic study. Motion made by F.Thomas, G.Muntz second. **Motion carried.**

- J.Knowles to bring up chicken ordinance discussion, would like to reopen conversation for modifications per requests he may have gotten from residents. Motion made my J.Knowles, G.Muntz seconds. Further discussion will be had at future council meetings to pass on to Zoning and Planning committee groups. 2 yes, 2 no. D.Kauffman made tiebreaker- 3- yes, 2 no.

**14. PUBLIC COMMENTS**

- Faith Kreiner thanks the council for considering bringing up the chicken ordinance discussion again.
- Todd Tyson asks about repairs made to the rest of the square. It is scheduled with H&H
- Mike Hogan questions previous conversations regarding Solar field

**ADJOURNMENT** – Meeting adjourned at 9:47 pm.

**Upcoming meetings**

<u>Organization</u>	<u>Subject</u>	<u>Date</u>
BORO	Council Meeting	1 <sup>st</sup> Monday @ 7:00 pm
JCJSA	Sewer Authority Meeting	1 <sup>st</sup> Weds (odd months) @ 7:00 pm (as needed)
PC	Jefferson Borough Planning Commission	3 <sup>rd</sup> Weds @ 7 pm (as needed)
ZHB	Jefferson Zoning Hearing Board	Last Weds @ 7 pm (as needed)