

JEFFERSON BOROUGH COUNCIL MEETING MINUTES

March 2, 2026 - 7:00 pm

<u>Council</u>	<u>In Attendance</u>	<u>Public</u>
Dan Kauffman – President	Kelsey Hoke – Mayor	13 Residents in attendance
Gwen Muntz – Vice President	Connie Wentz – Secretary/Treasurer	
Frank Thomas – ProTem	Jeff Koons – Zoning Officer	
Anne Loeffler – Member	*Anthony Lain – CS Davidson – Engineer	
Jason Knowles – Member	Devon Myers – CGA Law Firm – Solicitor	
*absent **late*		

**Meeting is being recorded by Resident Faith Kreiner.*

1. **CALL TO ORDER** – Council President called the meeting to order at 7:00 pm.
President opening remarks, along with a moment of silence
2. **EXECUTIVE SESSION**
Council adjourned to executive session 7:07 pm regarding personnel matters. Resumes Council meeting @ 7:33 pm
3. **APPROVAL OF FEBRUARY 2, 2026, MINUTES**
- A.Loeffler made the motion to approve of last month's minutes, F.Thomas seconds. **Motion carried.**
4. **PUBLIC COMMENT**
- Tom Baum w/Liberty Farm: Update regarding York Water issues of installing water lines. Looking to host 250th anniversary celebration on the property this year.
5. **SOLICITOR**
- Discussion regarding Data Center Ordinance. Suggests changing as many Ordinances at the same time.
- Social Media Policy was discussed. Question asked what difference between elected official vs private resident. Solicitor explains that it is a matter of anything said that could be brought back onto Borough as an elected official even if posted as resident. Motion to accept Social Media Policy and to have council members, staff, and anyone associated with the Borough sign, G.Muntz motions, A.Loeffler seconds. **Motion carried with 4-yes, 1- no.**
- Discussion regarding possible change in Solicitor. Change in meeting days, lesser experience. Talks about changing meeting date to obtain an experienced Solicitor. Devon to look for possible solicitors and the days they are available and report back for April.
- Motion to ask Solicitor regarding access to document and properties, motion made by D.Kauffman, seconded by A.Loeffler. **Motion carried.**
6. **ENGINEER***
- Review of Engineer's report. Questions to be tabled to next meeting when Engineer is present.
- Question asked about time extension for Warehouse, they are to resubmit their application with corrections and changes. Discussion of process to review.
7. **ZONING** - Permit and Ordinance Violation- Reviewed
- Review of JA Myers property – 90 day waiver will be presented
- Baltimore Solar Field – Update. Motion made to allow them to submit an as-built for future action. A.Loeffler motion, G.Muntz seconds. **Motion passed.**
- Planning Commission meeting March 18th

Solicitor, Zoning Officer – exits at 8:20 pm
8. **FINANCIAL REPORT**
- Cash Flow, Budget vs. Actual, Income & Expense – A.Loeffler motion, F.Thomas second. **Motion passed.**
9. **JEFFERSON CODORUS JOINT SEWER AUTHORITY** – Next meeting March 4th, 2026
10. **MAYOR REPORT**
- Report reviewed
11. **COMMITTEE REPORTS/ASSIGNMENTS**
 - a. Building, Property, Streets & Sidewalks– D. Kauffman – Discussion regarding square hits, crosswalk paint updated, signage.
A.Loeffler made a motion to accept H&H proposal for square damage, F.Thomas second. **Motion carried.**
 - b. Finance – A. Loeffler
 - c. Lights, Water & Gas – G. Muntz
 - d. JVFC/Public Safety and Welfare – F. Thomas
 - e. Solid Waste and Sewer – J. Knowles
12. **OLD BUSINESS**
- AED Trainings – Session 1- March 21, 2026 @ 1-2:30pm for Council Members
13. **NEW BUSINESS**
- Communication Committee – D.Kauffman makes motion to form communication committee, to research, gather information,

recommendations of ways to communicate, A.Loeffler seconds. **Motion carried.**

- Discussion on Realtors for #6 Baltimore St. Presented 3 reports. Consensus to go with Rock Realty. Unanimous. **Motion carried.**

14. PUBLIC COMMENTS

- Concerns regarding bright lights on future buildings.
- Consider naming future development/streets around Jefferson Borough history
- Food will be served before Lions Bingo at the Fire Hall on Saturday March 7th

ADJOURNMENT – Meeting adjourned at 9:47 pm.

Upcoming meetings

<u>Organization</u>	<u>Subject</u>	<u>Date</u>
BORO	Council Meeting	1 st Monday @ 7:00 pm
JCJSA	Sewer Authority Meeting	1 st Weds (odd months) @ 7:00 pm (as needed)
PC	Jefferson Borough Planning Commission	3 rd Weds @ 7 pm (as needed)
ZHB	Jefferson Zoning Hearing Board	Last Weds @ 7 pm (as needed)

Respectfully Submitted by Connie Wentz, Jefferson Borough Secretary