

JEFFERSON BOROUGH COUNCIL MEETING MINUTES

December 1, 2025 - 7:00 pm

<u>Council</u>	<u>In Attendance</u>	<u>Public</u>
Dave Loeffler – President	Jim Sanders – Mayor*	Todd Tyson
Dan Kauffman – Vice President	Connie Wentz – Secretary/Treasurer	Jason & Margaret Knowles
Frank Thomas – ProTem	Jeff Koons – Zoning Officer	Faith Kreiner
Anne Loeffler – Member	Anthony Lain – CS Davidson – Engineer	Kelsey Hoke
Gwen Muntz – Member	Devon Myers – CGA Law Firm – Solicitor	Mr/Mrs Gene Hahn
		Carla Rebert
		Mike Hogan

*absent **late

1. **CALL TO ORDER** – Council President Dave Loeffler called the meeting to order at 7:00 pm.
**Meeting is being recorded by Resident Faith Kreiner.*
2. **APPROVAL OF NOVEMBER 3, 2025, MINUTES**
 - A.Loeffler made the motion to approve last month's minutes, D.Kauffman. **Motion carried.**
3. **PUBLIC COMMENT**
 - Mike Hogan – 45 Baltimore St. Wishes everyone on board a happy holiday. Comment regarding the town meeting – thought the presentation was well intended but lacked factual information. Feels the feasibility was not well explained.
4. **SOLICITOR** – No report
5. **ENGINEER**
 - Summarizes the information that was given the during Town Meeting – the questions and concerns of the public.
 - Reached out to Codorus regarding Highland Ave and there was no interest in their part in fixing their side of the road.
 - No new update regarding JA Myers property
6. **ZONING** - Permit and Ordinance Violation- Reviewed
 - Working on rental registrations for the upcoming year inspections
 - Baltimore St Solar – Inspection with Anthony on the property on 12/9
 - Parking spaces for 9 Baltimore St

Zoning Officer, Solicitor, Engineer – exits 8:11 pm
7. **FINANCIAL REPORT**
 - Cash Flow, Budget vs. Actual, Income & Expense – A.Loeffler motion, G.Muntz second. **Motion carried.**
 - 2026 Meeting dates discussed. Change meeting dates in June and July. June 1 to Weds June 3. July 6 to Weds. July 8.
 D.Kauffman motions to accept schedule with changes, G.Muntz second. **Motion carried.**
 Resolution 2025-05 Tax Rate – F.Thomas motions to accept, D.Kauffman second. **Motion carried.**
8. **JEFFERSON CODORUS JOINT SEWER AUTHORITY –**
 - Next meeting January 7th 2026
9. **MAYOR REPORT**
10. **COMMITTEE REPORTS/ASSIGNMENTS**
 - a. Building, Property, and Supply – D. Loeffler
 - b. Finance – A. Loeffler
 - c. Lights, Water & Gas – G. Muntz
 - d. JVFC/Public Safety and Welfare – F. Thomas
 - e. Solid Waste and Sewer – D. Kauffman
 - f. Streets & Sidewalks –D. Loeffler
11. **OLD BUSINESS**
12. **NEW BUSINESS**
 - Heavy snow removal by Fred Brokenshire – A.Loeffler motions to hire, F.Thomas seconds. **Motion carried**
 - Borough News magazine – 4 total. Office, A.Loeffler, K.Hoke, J.Knowles
 - IT Committee to do media posts, recordings, etc. Continue to research
13. **PUBLIC COMMENTS**
 - Santa on the square
 - Stop sign knocked down on Emerson
 - Semi survey study done for Berlin St/York St.
 - Asked the cost to change Ordinances

ADJOURNMENT – Meeting adjourned at 8:17 pm.

Upcoming meetings

<u>Organization</u>	<u>Subject</u>	<u>Date</u>
BORO	Council Meeting	1 st Monday @ 7:00 pm
JCJA	Sewer Authority Meeting	1 st Weds (odd months) @ 7:00 pm (as needed)
PC	Jefferson Borough Planning Commission	3 rd Weds @ 7 pm (as needed)
ZHB	Jefferson Zoning Hearing Board	Last Weds @ 7 pm (as needed)