

**JEFFERSON BOROUGH
YORK COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2014-05

**A RESOLUTION ESTABLISHING RULES AND REGULATIONS FOR THE
CONDUCT OF PUBLIC MEETINGS OF BOROUGH COUNCIL**

WHEREAS, pursuant to the provisions of the Borough Code of the Commonwealth of Pennsylvania and other applicable statutes, Borough Council of Jefferson Borough has the inherent power to establish rules and regulations for the conduct of meetings of Borough Council; and

WHEREAS, the Jefferson Borough Council encourages public participation at all public meetings of Borough Council; and

WHEREAS, Jefferson Borough Council wishes to afford all members of the public an opportunity to comment upon all issues pending before the Borough Council; and

WHEREAS, Jefferson Borough Council desires to conduct orderly public meetings ensuring that all Borough business is efficiently conducted and all public input is fairly considered.

NOW, THEREFORE, be it resolved by Jefferson Borough Council that the following rules and regulations shall be applicable to the conduct of public meetings of Jefferson Borough Council:

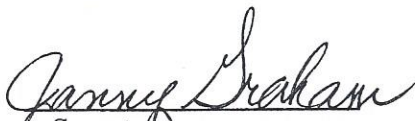
1. A printed agenda covering the items of business to be considered at the public meeting will be available to all who attend the meeting.
2. No public comment will be entertained during the course of the agenda items unless specifically requested by Council.
3. A period for public comment will be provided during each meeting. The public comment period shall be limited to thirty (30) minutes unless extended by Council.

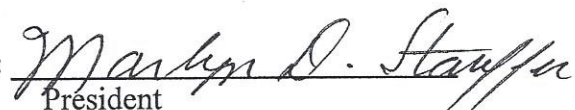
4. During the public comment, each speaker shall be allotted five (5) minutes for presentation of comments or questions. Speakers should be prepared with an outline of proposed comments or questions. Preferably, the outline or questions should be available to Council prior to the meeting so Council can respond appropriately. The President shall monitor the presentation time and limit the scope of comments to the subject being considered.
5. Large groups of individuals wishing to address the Council shall designate a spokesman to present comments to the Council.
6. All individuals attending public meetings of the Council shall conduct themselves with dignity and decorum at all times. No individual shall speak until recognized by the President nor shall anyone interrupt another individual who is speaking.
7. Anyone who becomes disruptive at a public meeting of the Council shall be asked to cease and desist the disruptive behavior. If the individual persists in disruptive behavior, the individual will be asked to leave the meeting, and if the individual refuses to do so, will be forcibly removed from the meeting. Abusive or vulgar language will not be tolerated and may result in the offending individual being removed from the meeting.
8. Concerns or questions addressed to the Council during the period of public comment may be deferred to a later meeting of the Council and may be scheduled as an agenda item at a subsequent meeting of the Council.
9. The Council reserves the right to take any matter under advisement for the purpose of researching facts and for the purpose of resolving concerns and questions at a subsequent meeting of the Council.
10. Any individual who becomes disruptive at a public meeting may be subject to arrest and prosecution under applicable provisions of the Pennsylvania Crimes Code.
11. Certain matters are considered confidential in nature and will not be discussed at a public meeting. Generally, those items that are not appropriate for discussion during public meeting are matters for which the Council may hold an executive session pursuant to the Sunshine Act.

RESOLVED this 7th day of July, 2014, by the Jefferson Borough Council.

Attest:

JEFFERSON BOROUGH COUNCIL


Secretary

By: 
President