

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING
Monday June 6, 2022, 2022 7:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Daniel Kauffman
Pro-tem Frank Thomas
Councilwoman Anne Loeffler
Councilwoman Gwen Muntz

In Attendance:

Mayor Jim Sanders
Secretary/Treasurer Connie Wentz
Solicitor Devon Myers, CGA Law Firm
Engineer Cory McCoy, C.S. Davidson
Zoning Officer Rachel Vega*

Other: (For Council Meeting)

Mr & Mrs Ed Kreiner
BIU of Pa – Mike Gensemer

*Absent

REGULAR SCHEDULED MEETING

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the June 6th, 2022, Council Regular Meeting of the governing body to order at 7:00 pm. There were 3 persons in attendance.

2. MAY 2ND 2022 MINUTES

Councilwoman Loeffler made the motion to accept, the May 2nd, 2022, Minutes, Councilman Kauffman second. **Motion passed.**

3. PUBLIC COMMENTS

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4. SOLICITOR'S REPORT

- Solicitor Devon Myers reports that Ordinance 2022-02 has been advertised. Councilwoman Loeffler makes a motion to adopt Ordinance 3033-03, Councilman Kauffman seconded, **motion passed.**

- Ordinance 2022-03 has been advertised. Councilwoman Loeffler makes a motion to adopt Ordinance 2022-03, Councilwoman Muntz seconded, **motion passed.**

-President Loeffler asked Solicitor & Engineer a question about a pedestrian crosswalk at the UCC Church for their patrons to cross from the parking lot to the Church. It is advised that they contact PennDot and let them discuss it due to it being a state road, and because it may require a traffic study. Also was brought up a crosswalk from the bank to the post office as well, and same answer was given.

- Devon is asking if she is to attend the Magistrate hearings. Councilman Kauffman states his opinion that we shouldn't get in the middle as it seems to be communication between the two parties.

- 22 York St Cont.: Work would need to be performed and invoiced in order to have a lien on the property.

Would not want a lot of money to put towards it, as we wouldn't see it back. Residents in attendance state their regarding the property and overgrown bushes and trees.

5. ENGINEER REPORT

- Engineer Cory McCoy asks if anyone had any ideas or questions for comprehensive plans. President Loeffler asks if we do or do not have studies before applying for grants? Cory says it depends on if it improves on the quality of the town. Cory states that a lot of eh plan that Jess came up with is funding opportunities. A lot of that is towards grants. The funds go in a three year-round, and there would be funds available. The answer would be no, however if there is studies that back up the grants, it makes the grants more desirable to be received. Grants can be obtained to do studies, to get the grants. Councilwoman Loeffler would like to get together with Councilman Thomas to put together ideas. Cory said this is a Capital Improvement- to improvement things in the Borough and the comprehensive is to get to that point. Discussion regarding crosswalks, asking if it would help to remove them, or to add more. Questions were asking if stop signs could be added, seems to be an answer to a lot of problems, or maybe added crosswalks, or seeking a traffic study to help. Discussion of ways to improve our square. – **Solicitor & Engineer left the meeting at 8:53pm**

6. PLANNING COMMISSION

- No Update to report

7. ZONING/PERMIT REPORT – Not Present

- a) Permit & Ordinance Violations – Report discussed
- b) Mike Gensemer from BIU of Pa (Building Inspection Underwriters of Pa) is here to introduce himself, what the company can offer us, and here to answer any questions we may have for him regarding building inspections. This company was recommended by Zoning Officer Rachel Vega. Mike explains that his business works solely. He would not work with another outfit for the Borough. Mayor Sanders asked if Engineer McCoy had any thoughts on this, and his reply was he did not get involved too much into this. Council will discuss further with ZO Vega.
- **Zoning Officer**

8. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Report – Councilwoman Loeffler made the motion to accept the Cash Flow Report, Councilman Thomas seconded. **Motion Passed.**

9. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT – No report

10. MAYOR’S REPORT – No report given

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler –
 - Maintenance – Complaints around the Borough discussed
- b) Finance – Councilwoman Loeffler – Gives Report
 - YATB – PSAB – Dave & Anne attended the annual conference; gives report.
- c) Lights, Water & Gas – Chairwoman Muntz
- d) Public Safety and Welfare – Chairperson F. Thomas
- e) JVFC – Chairperson F. Thomas – Fire Dept Report – Councilwoman Loeffler moves to allow the Fire Dept to participate in the 41st Annual Car and Vendor Show, if they choose to, Councilman Thomas seconds, **motion passed.**
- f) Solid Waste and Sewer – Chairperson D. Kauffman
- g) Streets & Sidewalks – Chairperson D. Loeffler –

12. OLD BUSINESS

- Security camera upgrade- moved to next month pending update bid from Kriener.

13. NEW BUSINESS

- Discussion to add Vice President Dan Kauffman to the Borough bank accounts. Councilwoman Muntz makes a motion to add Vice-President Daniel Kauffman as a check signer on all accounts for Jefferson Borough accounts, Councilwoman Loeffler seconded, **motion passed.**

15. MEETING AND TRAININGS

Organization	Subject	Date
BORO	Next Council Meeting	August 1, 2022
JCJSA	Sewer Authority Meeting (First Wednesday)	7:00 pm
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

16. ADJOURNMENT – Councilwoman Muntz made the motion to adjourn at 10:07 pm., Councilwoman Loeffler second, **motion passed.**

Respectfully Submitted,

Connie Wentz,
Borough of Jefferson Secretary

June 6, 2022- Approved July 11, 2022