

**BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING**

Monday April 4, 2022 @ 7:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Daniel Kauffman
Pro-tem Frank Thomas
Councilwoman Anne Loeffler
Councilwoman Gwen Muntz

In Attendance:

Mayor Jim Sanders
Secretary/Treasurer Connie Wentz
Solicitor Devon Myers, CGA Law Firm
Engineer Cory McCoy, C.S. Davidson
Zoning Officer Rachel Vega

Other: (For Council Meeting)

State Police Lt. Spingler
Mr & Mrs Kreiner

*Absent

REGULAR SCHEDULED MEETING

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the April 4th, 2022, Council Regular Meeting of the governing body to order at 7:00 pm. There were 2 persons in attendance.

2. MARCH 7TH 2022 MINUTES

Councilwoman Loeffler made the motion to accept, the March 7, 2022, Minutes, Councilman Thomas second. **Motion passed.**

3. PUBLIC COMMENTS

-Lt Spingler from State Police present to give update for the Borough. Mayor Sanders asks about average response time; Lt states cannot answer that due to not knowing locations of incidents. Councilwoman Loeffler asks about traffic violations in the Borough, he explains that it was troopers that come out due to something that was brought to their attention.

4. SOLICITOR'S REPORT

- 22 York St- Devon explains that before moving forward that we need to pass the Resolution for Appointing Members to Appeals Board. Councilwoman Loeffler makes motion to pass Resolution 2022-03, seconded by Councilman Kauffman, **motion passed.**

- Discussion regarding accessory dwelling unit. Proposed changes of rewording to allow family members to live in the dwelling. Ordinance change would need to be sent into York County and advertised, and Zoning Officer Rachel Vega stated that, at the same time, we are seeking the change in permit requirements, that repairing would no longer need zoning inspections. Councilman Kauffman asks how does the Borough keep track of tax assessments without people turning in permits for repair work? After brief discussion, Councilman Kauffman accepts. Councilman Thomas makes a motion for Rachel to make the changes the Ordinances and sent off to York County, Councilman Kauffman seconded. **Motion passed.**

5. ENGINEER REPORT

- Cory discusses the Capital Improvement Plan and asked if it was time to make moves regarding the ideas that Jessica had come up with. Councilwoman Loeffler asked if there were ways to go around using the engineering ways, and Cory states it's a good idea to go that route to apply for the grants and funding that is available. It shows that we did our research and took our time looking into projects. Councilwoman Loeffler asks that everyone look over the plan and gather notes and be ready for the

discussion for the next meeting. Cory will be ready to move forward with this at the May meeting. Cory also discusses the plans of the streets, last year we did crack and micro surfacing. Cory's suggestion is that there isn't much that looks like that needs to be done. Says can look around with Dave and evaluate and see what needs improving. President Loeffler will contact PennDot about signs for the Borough.

- **Solicitor & Engineer left the meeting at 8:24 pm**

6. PLANNING COMMISSION

- Minutes from March 16th Planning Commission included

7. TREASURER'S REPORT

a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Report – Councilwoman Loeffler made the motion to accept the Cash Flow Report, Councilwoman Muntz seconded. **Motion Passed.** *Incomplete Budget list

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

a) Next Meeting – April 6th, 2022

9. ZONING/PERMIT REPORT

a) Permit & Ordinance Violations – Monthly report included & discussed
- Rates and fees discussed by Councilman Kauffman, after learning of possible deficit or negative in revenue vs hourly charges. Discussion on possibility of raising fees.

10. MAYOR'S REPORT – No report given

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler –
 - Maintenance – Councilman Kauffman to work with Mike for a mowing equipment
- b) Finance – Councilwoman Loeffler – Gives Report
 - YATB- May need Dan to attend meeting in her place at 6:30pm. YACB- Handed out materials from presentation. PSAB – Upcoming conference in Hershey in May- Anne & Dave will be attending.
- c) Lights, Water & Gas – Chairwoman Muntz – Gave a light pole number to Connie
- d) Public Safety and Welfare – Chairperson F. Thomas
- e) JVFC – Chairperson F. Thomas – Fire Dept Report – Carnival will not have car or entertainment
- f) Solid Waste and Sewer – Chairperson D. Kauffman
- g) Streets & Sidewalks – Chairperson D. Loeffler – President Loeffler will contact Spring Grove for street sweeping.

12. OLD BUSINESS

- Riley Welding of Hanover was contacted for repair to Cannon Estimates. \$7235 per wheel. A few companies were contacted and most made wooden wheels- which we do not want. Asking if anyone has suggestions or ideas, please bring to Council and share. Councilman Kauffman to explore more options.

13. NEW BUSINESS

- EMC CR Lloyd hosting meeting Saturday morning at 8:30 am at Jefferson Firehall. Dave and Anne most likely will attend, Jim may go.
- Mayor Sanders brought up about the possibility of offering Mike full-time with benefits as work, as more work could be offered to him. Would also like to offer Secretary Connie more part-time hours with possibility benefits. President Loeffler states that Mike says he likes what he has now. Mayor Sanders states he would like to see benefits for the employees.

14. CORRESPONDENCE

- Councilwoman Loeffler signed up for Zoom meeting PA Rec and Park Society- Accessible and Safe Playgrounds April 12th.

15. MEETING AND TRAININGS

Organization	Subject	Date
BORO	Next Council Meeting	May 2, 2022
JCISA	Sewer Authority Meeting (First Wednesday)	7:00 pm
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

16. ADJOURNMENT – Councilwoman Loeffler made the motion to adjourn at 9:42 pm., Councilwoman Muntz second, **motion passed.**

Respectfully Submitted,

Connie Wentz,
Borough of Jefferson Secretary