

BOROUGH OF JEFFERSON
PUBLIC HEARING AND COUNCIL SCHEDULED MEETING
Monday October 4th, 2021 6:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Councilwoman Anne Loeffler
Councilman Zach Thoman
Councilman Frank Thomas
Pro-Tem Daniel Kauffman

In Attendance:

Mayor Jim Sanders
Secretary/Treasurer Connie Wentz
Engineer Cory McCoy, C.S. Davidson
Solicitor Devon Myers, CGA Law Firm

Other:

Corporal State Trooper
Gwen Muntz
Kelsey Hoke

Absent:

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the October 4th, 2021 Council Regular Meeting of the governing body to order at 7:00 pm. There were **12** people in attendance, and everyone abided by the state guidelines.

2. SEPTEMBER 7TH 2021 MINUTES

Councilwoman Loeffler made the motion to accept, the September 7th 2021 Minutes, Councilman Kauffman second. **Motion passed.**

3. PUBLIC COMMENTS

- State Police Corporal Mattew Kabacinski- 55 calls- 13 criminal investigations, 5 crashes. President Loeffler asked about the circumstances happening in town, and how we can be better notified of situations and results that are happening Councilwoman inquired about how can we get the information, and if any action was taken. Councilman Thoman asked about the construction signs placed in front of Jefferson Inn. Corporal stated that if it's happening to call Troopers and they will come out and handle it at the time. **Corporal left 7:33pm**

- Kelsey Hoke is here tonight to introduce herself and is interested in getting involved with Borough in any way needed. She is interested in joining the Zoning Hearing Board. Solicitor Myers asks about term end dates of current ZHB members. Kelsey would be taking on with term ending 12/31/23. Councilwoman Loeffler made a motion to accept Kelsey Hoke onto Zoning Hearing Board, Councilman Thomas seconded. **Motion passed.**

4. SOLICITOR'S REPORT

- Solicitor Myers discusses the hiring of Rachel Vega. She states a motion needs to be made to do so. Discussion regarding Rachel Vega becoming an employee, and the logistics behind that. Councilwoman Loeffler made motion to hire Rachel Vega for Zoning Hearing Officer, Building Codes Officer, Ordinance Officer. Councilman Thoman seconded. **Motion passed.**

- 31 York St would need to fill out a variance for allowing a landscaper to rent the building.

- JA Myers petition to rezone meeting is held via Zoom on Oct 19th @ 2:00pm. Discussion regarding the development of 80 townhomes.

- Todd Zeigler forwarded the results from the judgement against Payne. Should we start collections on the judgement? Should Devon start a lien on a property? Councilwoman Loeffler makes a motion to allow Devon to move forward with the Payne property judgements and do what is necessary to collect, Councilman Kauffman seconded. **Motion passed.** Councilman Kauffman asked how it works if we add a lien, are we just added to the list of owed. Devon said yes, however we may have priority over the others. Devon will look into everything.

5. ENGINEER’S REPORT –

Capital improvement plan meeting, Cory is still waiting on a meeting set up with Dan. Council President Loeffler will reach out to Dan and get dates for meeting.

Solicitor & Engineer left the meeting at 8:39 pm

6. PLANNING COMMISSION – No report

7. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for September – Councilwoman Loeffler made the **motion** to accept the Cash Flow Report, Councilman Thoman seconded and the **motion passed.**

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – November 3rd 2021

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – No report given
- b) Ordinance Compliance Officer – Report for September

10. MAYOR’S REPORT –

a) Discussed Ambulance Board Rep. They are need of money to make it successful. Jim will need to get more information regarding this.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler –
- b) Maintenance List – September list reviewed –
- c) Finance – Chairwoman Loeffler – Gives Report
- d) YATB – Councilwoman Loeffler – Attended Human Trafficking Meeting, was very good.
- e) PSAB – Councilwoman Loeffler – Gives Update
- f) YCBA – Councilwoman Loeffler –
- g) Lights, Water & Gas – Chairperson Z. Thoman – No report at this time.
- h) Public Safety and Welfare – Chairperson F. Thomas – Will check out later
- i) JVFC – Chairperson F. Thomas – Has calendars again for next year \$30
- j) Solid Waste and Sewer – Chairperson D. Kauffman – No report at this time
- k) Streets & Sidewalks – Chairperson D. Loeffler –

12. OLD BUSINESS

13. NEW BUSINESS

14. CORRESPONDENCE

15. MEETING AND TRAININGS

Organization	Subject	Date
BORO	Next Council Meeting	Nov 1, 2021
JCISA	Sewer Authority Meeting (First Wednesday)	7:00 pm
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

15. ADJOURNMENT – Councilman Thomas made the **motion** to adjourn at 9:33 pm., Councilman Thoman second, **motion passed.**

Respectfully Submitted,

Connie Wentz,
Borough of Jefferson Secretary

November 1st, 2021- Approved