

BOROUGH OF JEFFERSON
COUNCIL REORGANIZATION &
REGULARLY SCHEDULED MEETING

Monday January 3, 2022 @ 7:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Councilwoman Anne Loeffler
Councilman Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Gwen Muntz

In Attendance:

Mayor Jim Sanders
Secretary/Treasurer Connie Wentz
Engineer Cory McCoy, C.S. Davidson
Zoning Officer Rachel Vega

Other: (For Council Meeting)

Kevin Baum
Mark & Linda Miller
JA Myers Reps –
Diana Kauffman

Absent:

Solicitor Devon Myers, CGA Law Firm

1. **PLEDGE OF ALLEGIANCE:** Led by Mayor Sanders. Introduction by District Magistrate Thomas Reilly.
2. **NOMINATION & ELECTION OF PRESIDENT** – Mayor Sanders opened the nominations for Council President. Councilman Kauffman nominated Dave Loeffler, Councilman Thomas second. Nominations were closed. The nomination of Dave Loeffler **PASSED** by the following vote: Yeas – 5, Nays – 0.
3. **NOMINATION AND ELECTION OF VICE PRESIDENT** – Councilman Thomas nominated Daniel Kauffman for Council Vice-President. Nominations were closed. The nomination of Daniel Kauffman **PASSED** by the following vote: Yeas – 5, Nays – 0.
4. **NEWLY ELECTED PRESIDENT PRESIDES** – Council President Loeffler assumed the Presidency and presided over the remaining meeting.
5. **NOMINATION AND ELECTION OF PRESIDENT PRO TEM** – Councilwoman Loeffler nominated Frank Thomas for President Pro-Tem. Nominations were closed. The nomination of Frank Thomas **PASSED** by the following vote: Yeas – 5; Nays – 0.

SCHEDULED MEETING

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the January 3rd, 2022, Council Regular Meeting of the governing body to order at 7:00 pm. There were 4 residents in attendance, and everyone abided by the state guidelines.

2. JANUARY 3rd 2022 MINUTES

Councilwoman Loeffler made the motion to accept, the January 3rd 2022, Minutes, Councilman Kauffman second. **Motion passed.**

3. PUBLIC COMMENTS- None

4. SOLICITOR'S REPORT

- Zoning Ordinance change- Councilman Thomas motions to REJECT Ordinance 2022-01. No seconded. President Loeffler motions to APPROVE to change the Zoning Change needed for JA Myers property, Councilman Kauffman seconded. Motion passed 3-2. Councilman Thomas votes against. Lawyer spoke to say Thank You to the council for the time and wants to state the willingness to work with the Borough. The next step is to communicate with the utilities authorities to discuss moving forward with the project.

Linda Miller spoke up to say she didn't think the statement "You all have homes already, shouldn't other people too". Lawyer apologized and said his statement was not meant to be offensive.

Councilman Thomas spoke to say another comment was offensive, that "Those residents here, are only here because they received letters in the mail". Lawyer again apologizes, that was not to be offensive. Explains more about the detail. Councilman Thomas states he is unhappy with this and continues to explain his disagreement with the project. Lawyer discusses that it may change, and hopefully change to everyone's satisfaction.

5. ENGINEER REPORT –

- Cory will get a draft over for February Agenda for Comprehensive Plan details. President Loeffler asks when a rezoning map should be done. Cory says it can be done at the same time, to decide what should or could be built in certain areas. Cory would like Rachel Vega- Zoning Officer, to investigate zones that is available. President Loeffler states to look at any business areas.

- **Solicitor left the meeting at 7:38 pm**

6. PLANNING COMMISSION – No report given

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for December– Councilwoman Loeffler made the **motion** to accept the Cash Flow Report, Councilman Kauffman seconded and the **motion passed**.
- b) Capital Account is dormant and will be charged a fee. Secretary Wentz will investigate making movement to prevent that and other accounts from happening.
- c) President Loeffler discusses his meeting with the Financial Advisor at Peoples Bank, to discuss options for investing the Borough extra accounts. Discusses interest rates, and what account may be beneficial to our account. Councilman Thomas says we should look into doing something with the Borough Building parking lot.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – January 5th, 2022

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – Report for December
- b) Ordinance Compliance Officer – No report for December

10. MAYOR'S REPORT – No report given

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler – No report
- b) Maintenance List –December maintenance discussed
- c) Finance – Chairwoman Loeffler – Gives Report
- d) YATB – Councilwoman Loeffler – Gives Report
- e) PSAB – Councilwoman Loeffler – Gives Update
- f) YCBA – Councilwoman Loeffler – Update on dinner.
- g) Lights, Water & Gas – Chairwoman Muntz has been appointed to take over the Lights, Water & Gas – No report currently.

- h) Public Safety and Welfare – Chairperson F. Thomas – No report at this time
- i) JVFC – Chairperson F. Thomas – No report
- j) Solid Waste and Sewer – Chairperson D. Kauffman – Check into septic system notices
- k) Streets & Sidewalks – Chairperson D. Loeffler – Question of when roads should be salted after snowfall

12. OLD BUSINESS

13. NEW BUSINESS

- **Appoint** GHI as SEO. Councilwoman Loeffler motion to approve, Councilman Kauffman seconds. **Motion passed.**

- President Loeffler discusses about having Secretary Wentz to take Notary classes and test. Discussion of whether to approve and look into. Discussion to whether to charge fees

- Dog barking issue

- PSAB Boot Camp- President Loeffler motions for Councilwomen Loeffler and Muntz to attend Boot Camp, Councilwoman Muntz seconded. **Motion passed.**

14. CORRESPONDENCE

- Included in folder

15. MEETING AND TRAININGS

Organization	Subject	Date
BORO	Next Council Meeting	Feb 3, 2022
JCISA	Sewer Authority Meeting (First Wednesday)	7:00 pm
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

15. ADJOURNMENT – Councilwoman Muntz made the motion to adjourn at 8:41 pm., Councilman Thomas second, **motion passed.**

Respectfully Submitted,

Connie Wentz,
Borough of Jefferson Secretary