

**JEFFERSON CODORUS JOINT SEWER AUTHORITY MEETING
MINUTES
May 7, 2014**

The Jefferson Codorus Joint Sewer Authority met at the Jefferson Borough municipal building at 7:00 p.m. on May 7, 2014. Members present were Dave Reed, Marlyn Stauffer, Amy LeVault, Jim Sanders and Cecile Fetters. The meeting opened with the pledge to the flag.

AGENDA ITEM	DISCUSSION	RESULT/ACTION
Minutes	The minutes of the April 2, 2014 meeting were reviewed.	Marlyn Stauffer made a motion to pass the minutes as presented. Jim Sanders seconded the motion. Motion carried 5-0.
Communications	Letter from PA DEP that the NPDES permit has been renewed with new discharge limitations.	
Public Comment	There was no public comment.	
Treasurer's Report	<p>Members reviewed the treasurer's report provided by Andrew Shaffer, System Manager. The report showed total Cash & CD assets as of March 31, 2014 of \$624,071.87. Andy shared a "Profit & Loss Budget vs. Actual" statement for January-March, 2014.</p> <p>April bills were also presented for approval.</p> <p>Andy had given comparative interest rates for a CD for the Tapping Fee funds that were in CD that matures soon.</p>	<p>Dave Reed made a motion to approve the treasurer's report. Marlyn Stauffer seconded the motion. Motion carried 5-0.</p> <p>Amy LeVault made a motion to approve the bills that were paid in April. Marlyn Stauffer seconded the motion. Motion carried 5-0.</p> <p>Dave Reed made a motion to approve depositing the Tapping Fee funds in a 28 month CD with a .65% interest rate offered by Susquehanna Bank. Marlyn Stauffer seconded the motion. Motion carried 5-0.</p>
Solicitor's Report	<p>Solicitor, Mieke Driscoll, reported that the CFR litigation is now in the "interrogatory" stage.</p> <p>Mieke reported that the letter to York Water Company notifying them officially that the Authority will not renew the billing contract at the end of this contract period in September, went out today.</p>	
Engineer's Report	<p>John Klinedinst presented the engineer's report</p> <p>John reported that DEP did clarify the "Instantaneous Maximum Limits" as a limit that will be used by DEP personnel when they are on-site. DEP also agreed that the operator be required to report daily UV intensity rather than daily UV "transmittance % values."</p>	
Old Business	A detailed Summary of Events at the Waste Water Treatment Plant for April 2014 was provided by Andy Shaffer.	

	<p>The Spring Grove operator, Ryan Swope, started on February 3, 2014</p> <p>Ammonia levels in the effluent averaged well below the new permit requirement of 1.64mg/L.</p> <p>No sludge was hauled in April.</p> <p>Gorman Rupp continues to work on a solution to the problem with the auto start feature on the generator.</p> <p>Dave Reed reported that he had visited the plant on May 6th and found it to be clean, in good order, the maintenance checklist available, and the grounds well-maintained. Several maintenance issues noted on the March “Summary of Events” had been addressed. Dave noted that he is very pleased to be able to get service from Spring Grove Borough personnel.</p> <p>Andy Shaffer reported (via email) that the Authority received a refund of \$3394. For taxes that were collected on electric bills in error. He is still working with Patriot Energy to determine how much additional money was overcharged for electric generation in 2013.</p> <p>Andy had emailed copies of the high flow incidents based on DMR reports after Superstorm Sandy (2012) and Tropical Storm Karen (2013) which did show that storm water is apparently getting into the system. While this is possibly because someone has illegally connected a sump pump to the system, the Borough would need to hire an inspector to inspect each property in order to determine the source of the excess inflow. Since this only happens occasionally and the WWTP is not near capacity, there is no reason to go to this expense at this time.</p>	
New Business	<p>Marlyn Stauffer informed the members that a portion of York St. over the sewer main is sinking and asked that the Authority pay for the filling in of the ground under the street before it is paved by the Borough. Members agreed to cover this street repair.</p> <p>Dave Reed informed the members that a bill for fill near the Methodist Church would also be coming soon. This repair was for ground sinking over a different lateral.</p>	
Additional public comment	There was no additional public comment.	
Adjournment	Meeting adjourned at 8:04 p.m.	

Respectfully submitted,
Cecile H. Fetters, Secretary