

**JEFFERSON CODORUS JOINT SEWER AUTHORITY MEETING  
MINUTES  
July 2, 2014**

The Jefferson Codorus Joint Sewer Authority met at the Jefferson Borough municipal building at 7:00 p.m. on July 2, 2014. Members present were Dave Reed, Cecile Feters, Marlyn Stauffer, and Amy LeVault. The meeting opened with the pledge to the flag.

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>RESULT/ACTION</b>
Minutes	The minutes of the <b>June 4</b> , 2014 meeting were reviewed.	Marlyn Stauffer made a motion to pass the minutes as presented. Amy LeVault seconded the motion. Motion carried 4-0.
Communications	None	
Public Comment	There was no public comment.	
Treasurer's Report	<p>Andrew Shaffer, System Manager presented the treasurer's report. The report showed total Cash &amp; CD assets as of May 31, 2014 of \$603,664.39. Andy also shared a "Profit &amp; Loss Budget vs. Actual" statement for January-May, 2014.</p> <p>June bills were also presented for approval.</p>	<p>Cecile Feters made a motion to approve the treasurer's report. Dave Reed seconded the motion. Motion carried 4-0.</p> <p>Dave Reed made a motion to approve the bills that were paid in June. Marlyn Stauffer seconded the motion. Motion carried 4-0.</p>
Solicitor's Report	<p>Solicitor, Mieke Driscoll, reported that there was no new activity regarding the CFR litigation.</p> <p>The Board asked Mieke to follow up with a letter to Patriot Energy regarding the overcharge of electric fees to the Authority in 2013, since Andy Shaffer had been unsuccessful in getting them to refund any of the overcharged fees. Andy will provide Mieke with details of correspondence between the Authority office and the Patriot Energy office.</p>	
Engineer's Report	John Klinedinst had nothing new to report but stated that there is renewed interest by some WWTP operators in the purchase of Nutrient Credits. John asked for approval to make the Authority's extra credits available at the next auction, since the paperwork is already completed. Members approved of John's request.	
Old Business	<p>A detailed Summary of Events at the Waste Water Treatment Plant for May 2014 was provided by Andy Shaffer.</p> <p>All effluent discharge averages were well below the permit limits for the month of June.</p> <p>Andy Shaffer reported that all overdue bills were paid except for one. When he receives the next report from York Water he</p>	

	<p>will notify them to send shut-off notices to anyone who has bills overdue for more than 61 days.</p> <p>Dave Reed reported that the Authority had received the results of the 2013 audit report and it was a “clean” report—which is very good.</p>	
New Business	<p>Andy Shaffer requested 2-3 copies of the complete collection system for his maintenance personnel to keep in their trucks. John Klinedinst will provide Andy with the requested copies.</p>	
Additional public comment	<p>There was no additional public comment.</p>	
Adjournment	<p>Meeting adjourned at 7:45 p.m.</p>	

Respectfully submitted,  
Cecile H. Fetters, Secretary