

BOROUGH OF JEFFERSON
PUBLIC HEARING AND COUNCIL REGULAR MEETING
TUESDAY, 7:00 PM, SEPTEMBER 8, 2020
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

Other:

Kim Hogeman, YCEA

In Attendance:

Mayor Jim Sanders
Secretary/Treasurer Janny Graham
Secretary/Treasurer Connie Wentz

Absent:

Solicitor Devon Myers, CGA Law Firm
Engineer Chris Toms, C.S. Davidson

PUBLIC HEARING

1. CALL PUBLIC HEARING TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the September 8, 2020 Public Hearing of the governing body to order at 7:00 pm and led the pledge to the flag. There were 9 people in attendance and everyone abided by the state guidelines for staying 6 feet apart and wearing a mask throughout the borough meeting.

2. TOPIC OF HEARING – ORDINANCE NO. 2020-01 Amending Zoning Ordinance Chapter 198, Article IV, General Provisions, Section 198-18 Accessory Uses and Structures of the Code of Ordinances of Jefferson Borough.

3. ADJOURN PUBLIC HEARING – Councilwoman Loeffler made the **motion** to adjourn at 7:03 pm., Councilman Thomas seconded and the motion passed 5-0.

COUNCIL REGULAR MEETING

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the September 8, 2020 Council Regular Meeting of the governing body to order at 7:03 pm.

2. AUGUST 3, 2020 MINUTES

Councilwoman Loeffler made the **motion** to approve the August 3, 2020 Minutes, Councilman Thomas seconded and the motion passed 5-0.

3. PUBLIC COMMENTS

a) Kim Hogeman, Director, Strategic Development, York County Economic Alliance was in attendance and gave a report and an open discussion on the options available for addressing blighted areas. Progress has been made for municipalities to make improvements in areas of blight.

4. SOLICITOR’S REPORT

a) Ordinance No. 2020-01 (Amending Zoning Ordinance) – Councilwoman Loeffler made the **motion** to approve Ordinance No. 2020-01, Amending Chapter 198, Zoning, Article IV, General Provisions, Section 198-18 Accessory Uses and Structures, Councilman Kauffman seconded and the motion passed 5-0.

- b) Resolution No. 2020-07 (Appointment of Secretary/Treasurer) – Councilman Thomas made the **motion** to appoint Connie Wentz as Secretary/Treasurer of Jefferson Borough, Councilman Thoman seconded and the motion passed 5-0.
- c) Ordinance of the International Property Maintenance Code for Jefferson Borough and the Ordinance of the Rental Properties and Housing Occupancy – Council will review both ordinances before the next council meeting.

5. ENGINEER’S REPORT – No new business to report.

6. PLANNING COMMISSION

- a) The Planning Commission met on August 19 and reviewed and approved the new Ordinance No. 2020.01.

7. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for August – Councilwoman Loeffler made the **motion** to accept the Treasurer’s Report, Councilman Thoman seconded and the motion passed 5-0.
- b) The next Borough Budget Meeting is scheduled for September 15, 2020 at 7:00 pm.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – November 4, 2020 (Wednesday)

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – August Report reviewed.
- b) Ordinance Compliance Officer – Reviewed the August Ordinance Violations Report within the borough.

10. MAYOR’S REPORT – No Report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – September was reviewed.
- b) Finance – Chairperson A. Loeffler
 - YATB – No Report
- c) Lights, Water & Gas – Chairperson Z. Thoman
 - Raber Drive Street Light – Received estimate and we will send a letter to Ms. Geiger and prepare to replace street light.
- d) Public Safety and Welfare – Chairperson F. Thomas
 - JVFC – The Fire Company is selling calendars for next year for a fund raiser.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler

12. NEW BUSINESS

- a) Emergency Management Coordinator – Council discussed the need to appoint a new EMC for the borough. Councilman Thomas made the **motion** to approve the appointment of C. R. Lloyd as the Emergency Management Coordinator for Jefferson Borough, Councilman Thoman seconded and the motion passed 5-0.

13. OLD BUSINESS

- a) 22 York Street Blighted Property was discussed during the Public Comment.
- b) Personnel Manual – Council received a final copy to review for approval at the next council meeting.

14. PUBLIC COMMENTS

- a) Jefferson Community Lions Club will be sponsoring a Chicken Barbecue Drive Through on September 26, 2020.

15. CORRESPONDENCE

- a) PSAB Update
- b) PSAB Legislative Update
- c) PSAB Fall Conference – Online Learning Series Through Zoom
- d) 2019 Audit – Received Borough copy of the 2019 DCED Audit Report

16. MEETING AND TRAININGS

	Organization	Subject	Date
	BORO	Council Budget Meeting	Sept. 15, 7:00 pm
	BORO	Next Council Meeting	Oct. 5, 7:00 pm
	PSAB	PSAB Fall Leadership Conference – Online	Oct. 19-22, 2020
	JCJSA	Sewer Authority Meeting (First Wednesday)	Nov. 4, 7:00 pm
	YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
	PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:00 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary