

**BOROUGH OF JEFFERSON  
COUNCIL REGULAR MEETING**

TUESDAY, SEPTEMBER 3, 2019

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311

York County • Pennsylvania

**In Attendance-Council:**

President Dave Loeffler  
Vice-President Frank Thomas  
Pro-Tem Daniel Kauffman  
Councilwoman Anne Loeffler  
Councilman Zach Thoman

**In Attendance:**

Mayor Jim Sanders  
Devon Myers, CGA Law Firm  
Engineer Cory McCoy, C.S. Davidson  
Secretary/Treasurer Janny Graham

**In Attendance-Other:**

Thomas Yingling, Resident  
Conrad Eiben, Resident

**1. CALL TO ORDER AND PLEDGE TO THE FLAG**

President Loeffler called the September 3, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

**2. AUGUST 12, 2019 MINUTES**

Councilwoman Loeffler made the **motion** to approve the August 12, 2019 Minutes, Councilman Thomas seconded and the motion passed 5-0.

**3. PUBLIC COMMENTS**

a) No Comments.

**4. SOLICITOR'S REPORT**

- a) Amend Ordinance for Junk Cars – Discussed the changes to Ordinance Code Chapter 107 referencing Junk Cars. Solicitor will do a draft of the proposed amended ordinance and council will review it at the September 17 Budget Meeting and approve it for advertising.
- b) Amendment to PA Borough Codes – The Annual RE Tax Rate Ordinance can now be done by Resolution each year as long as it remains the same amount or is lowered.

**5. ENGINEER'S REPORT**

- a) 2018 Street Improvement – Reviewed the itemized Change Order that was requested by council. Councilman Kauffman made the **motion** to accept the change order and make the final payment of \$2510.00, Councilwoman Loeffler seconded and the motion passed 5-0.
- b) 2018 Street Improvement Driveways and Seeding by Trump Landscaping – Partial work has been started and plans for seeding are set for mid-September.
- c) Borough Building Windows – More questions were discussed and engineer will further his research.
- d) Burns Road Sewer Manhole – Sewer Authority is aware of issues and is looking further into it.

**Solicitor and Engineer Left Meeting – 7:55 pm.**

**6. PLANNING COMMISSION**

a) No August meeting.

**7. TREASURER'S REPORT**

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for August – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Thoman seconded and the motion passed 5-0.

## **8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT**

- a) Next Meeting – November 6, 2019
- b) Audit Report for 2018 – Available in Borough Office.
- c) Stormwater Drain with Sewer Gas Odor – It was report that stormwater drain around Cedar Street had an odor, President Loeffler will check on it.

## **9. ZONING/PERMIT REPORT**

- a) Permit & Ordinance Violations – No Permits issued in August and no action taken on violations for August.

## **10. MAYOR'S REPORT**

## **11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS**

- a) Building, Property and Supply – Chairperson D. Loeffler
  - Maintenance List – September list was reviewed.
  - Truck Purchase – No report.
  - Mowing Contract and Snow Removal Contract (Hersh Concepts) – Councilman Thoman made the **motion** to renew both contracts for the years 2020 and 2021 with no changes, Councilman Thomas seconded and the motion passed 5-0.
  - Borough Lawn Mower – Councilman Thomas made the motion to purchase lawn mower for the use of the borough for maintenance purposes, Councilman Kauffman seconded and the **motion** passed 5-0.
- b) Finance – Chairperson A. Loeffler
  - YATB – Received the monthly EIT report for review. There was no meeting to report.
- c) Lights, Water & Gas – Chairperson Thoman.
  - Street LED Light Research – No report.
- d) Public Safety and Welfare – Chairperson F. Thomas
  - Reported on Fire Company
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler.
  - Storm Drain Repairs – Borough maintenance person has been making repairs.

## **12. NEW BUSINESS**

- a) Budget Meeting – Scheduled for Tuesday, September 17, 7:00 pm
- b) YCBA Quarterly Meeting – Scheduled for Thursday, September 26, 6:30 pm

## **13. OLD BUSINESS**

- a) House Bill No. 103 (The Family Heritage Open Space Protection Act) – Councilwoman Loeffler made the **motion** to approve Resolution No. 2019-08 opposing House Bill No. 103 and send it with the letter previously approved by council and send both to the state senators and senate committee, Councilman Kauffman seconded and the motion passed 5-0.
- b) Blighted Property 22 York Street – In Progress.
- c) DEP Announcement regarding Chesapeake Bay Watershed
- d) YC Watershed Implementation Plan Meeting – President Loeffler and Councilwoman Loeffler attended the August 23 meeting and reported to council.

## **14. PUBLIC COMMENTS**

## **15. CORRESPONDENCE**

- a) YCDES – National Preparedness Month Program (September)
- b) YCDES – Emergency Management Community Exercise on September 25, 2019, 9:00 am-Noon
- c) YCDES – York County Emergency Management Program Advisory Committee (Looking for Members)

## 16. MEETING AND TRAININGS

	Organization	Subject	Date
	YCPC	Monthly Meeting	Sept. 17, 7:00 pm
	Borough	Budget Meeting	Sept. 17, 7:00 pm
	YCDES	Emergency Management Community Exercise	Sept. 25, 9am-noon
	YCBA	Quarterly Meeting at Hellam Fire Company	Sept. 26, 6:30 pm
	PA	Municipal Election	Nov. 5, 7am – 8pm
	JCJSA	Next Sewer Authority Meeting	Nov. 6, 7:00 pm
	PSAB	Fall Leadership Conference	Oct. 11-13, 2019
	YCDES	NIMS Training and Exams <a href="http://www.fema.gov/nims-training">http://www.fema.gov/nims-training</a>	NIMS Courses
	PSAB	Education Courses: <a href="http://www.classes.boroughs.org">www.classes.boroughs.org</a>	PSAB Courses
	PSAB	Webinars: <a href="http://www.boroughs.org">www.boroughs.org</a>	PSAB Training
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

**17. ADJOURNMENT** – Councilwoman Loeffler made the **motion** to adjourn at 10:08 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary