

BOROUGH OF JEFFERSON COUNCIL MEETING

TUESDAY, SEPTEMBER 8, 2015

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311

York County • Pennsylvania

In Attendance-Council:

President Marlyn Stauffer
Vice President Dave Loeffler
Councilwoman Dawn Roser
Councilwoman Anne Loeffler

Absent:

President Pro Tem Amy LeVault
Councilman Sam Jackson

In Attendance:

Solicitor Glenn Smith, CGA Law Firm
Secretary/Treasurer Janny Graham

Absent:

Mayor Jim Sanders
Engineer Chris Toms

1. PLEDGE TO THE FLAG

President Marlyn Stauffer called the September 8, 2015 regular meeting of the governing body to order at 7:05 p.m. and led the pledge to the flag.

2. AUGUST 3, 2015 MINUTES

a) Councilman Loeffler made the **motion** to approve the August 3, 2015 Minutes, Councilwoman Roser seconded and the motion passed 4-0.

3. PUBLIC COMMENTS

a) State Police Report – A sergeant from the PA State Police attended meeting and gave an incident report for the past year. He answered questions from council and gave suggestions to help residents notify the state police.

4. SOLICITOR'S REPORT

- a) Amending Zoning Ordinance, Fence Height and Pool Issues (Chapter 198-18 Codification Book) – Draft was reviewed. Councilman Loeffler made the **motion** to advertise Ordinance No. 2015-01, amending the zoning ordinance regarding fence height and placement for pools, Councilwoman Loeffler seconded and the motion passed 4-0.
- b) Dollar General Store – Discussion regarding possible impact on the proposed Redwood development.
- c) Comcast Franchise – Borough has been contacted regarding renewal of franchise contract which ends April 16, 2018.

5. ENGINEER'S REPORT

a) Nothing new to report.

Solicitor left meeting at 7:38 pm

6. PLANNING COMMISSION

a) Nothing to report.

7. TREASURER'S REPORT

a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for August – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilwoman Roser seconded and the motion passed 4-0.

- b) Certificate of Deposit Maturity 9/10/15 (.55% Current Rate) – Councilwoman Roser made the **motion** to renew the CD for a 12 month period, Councilwoman Loeffler seconded and the motion passed 4-0.
- c) Budget meeting will be Tuesday, September 15 at 7:00 pm.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Operations Update – Rates will have to be increased to meet financial goals.

9. ZONING/PERMIT OFFICE

- a) Permit Report – Reviewed.
- b) Ordinance Violations Report – Reviewed. Several properties will be cited.

10. MAYOR'S REPORT

- a) Southwestern Regional Police Department (Police Services Offered) – Waiting to set meeting.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building Property & Supply – Chairperson
 - Maintenance List – September list was reviewed.
 - Water Cooler in Building – Has been installed.
 - Insurance on Artifacts – Need to prepare a list of items to send for quotes.
 - Square Progress –
 - ✓ Cannon & Carriage Delivery has been delivered.
 - ✓ Flower Pots & Stands Removal – Will work on removal before next meeting.
 - ✓ Posts, Benches & Chains need Painted – Painting has been started.
 - ✓ Posts for the Pads on the Square – Thank you cards will be sent for the help we received.
 - Signs for “No Dumping” for Cedar Street gutter – Gutter has been cut and signs are ready to install.
 - Swell at Maintenance Shed (Straw) – Will check the area next time it rains.
 - Park Area – Chain Link Back Stop (Pole Missing).
 - Signs for Park – Councilman Loeffler made the **motion** to get new signs to replace the park signs that have faded, Councilwoman Roser seconded and the motion passed 4-0.
- b) Finance – Chairperson A. Loeffler & CoChairperson A. LeVault
 - YATB – Report is filed in office.
- c) Lights, Water & Gas – Chairperson Roser
 - Electric Outlets on Square – Councilman Loeffler made the **motion** to hire an electrician to do the repairs on the square outlets, Councilwoman Roser seconded and the motion passed 4-0.
- d) Public Safety and Welfare – Chairperson A. Loeffler
 - Cameras on Square – Continue to gather information.
 - JVFC – Nothing to report.
- e) Solid Waste & Sewer – Chairperson A. LeVault
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Orange Street Storm Drain Repairs – Completed.
 - Storm Drain Clean Out (\$50.00/Hrly) – Drains that were in severe need of cleaning have been done.
 - Storm Drain Map Layout – In progress.
 - Street Names & Measurements for Ordinance Draft of “No Parking Signs” – In progress.

12. NEW BUSINESS

- a) 150th Anniversary Committee. – Members of the committee are Anne Loeffler, Pat Roser and Amy LeVault. The 2016 anniversary has been set for August 20, 2016.

13. OLD BUSINESS

- a) Mail Box Placement Issues – Discussed possible options.

14. PUBLIC COMMENTS - None

15. CORRESPONDENCE

#	Organization	Subject	Date
1.	YCBA	YC Boroughs Association Meeting	Sept. 24 @ 6:30 pm
2.	YCMFOA	YC Municipal Finance Officers Assoc. Meeting	Sept. 15 @ 9:30 am
3.	PAFPM	PA Floodplain Managers Annual Fall Meeting	Sept. 16-17
4.	PACOG	PA Assoc. of Councils of Government Annual Conference	Sept. 20-21
5.	YCPC	YC Municipal Administrator’s Assoc.-Stormwater Study	Sept. 24 @ 10 - 12
6.	YCDES	Quarterly Training, Exercise Design & Management	Sept. 30, Oct. 3
7.	YCDES	Shelter Training (Conducted by the Red Cross)	Nov. 14 (9 am)
8.	PSAB	Fall Leadership Conference	Oct. 16 - 18
9.	PA DOT	Winter Partnership Meeting (YCDES)	Oct. 27 (1 pm – 3 pm)
10	PSAB	Education Courses: www.classes.boroughs.org	
11	PSAB	Webinars: www.boroughs.org Upcoming Webinars: Effective & Legal Personnel Policies Sign Management Update Winter Maintenance Operations	

16. ADJOURNMENT

Councilman Loeffler made the **motion** to adjourn at 9:10 pm., Councilwoman Roser seconded and the motion passed 4-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary