

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING
MONDAY, AUGUST 12, 2019
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler

Absent:

Councilman Zach Thoman

In Attendance:

Mayor Jim Sanders
Lawrence Young, CGA Law Firm
Engineer Cory McCoy, C.S. Davidson
Secretary/Treasurer Janny Graham

In Attendance-Other:

Marlyn Stauffer, Resident
Paul Minnich, Attorney (J.A. Myers Homes)
Jeff Stough, J.A. Myers Homes

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the August 12, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. JULY 8, 2019 MINUTES

Councilwoman Loeffler made the **motion** to approve the July 8, 2019 Minutes, Councilman Thomas seconded and the motion passed 4-0.

3. PUBLIC COMMENTS

a) J.A. Myers Homes Representatives – The property, approximately 10 acres, purchased by J.A. Myers located on Berlin Street was the main topic of discussion. A preliminary concept plan was distributed for review by council. Discussion was the consideration of rezoning the parcel which presently has two zones covering it, Industrial and Residential Outlying. J.A. Myers would like to petition for rezoning of the property to Residential Town which would help with a special exception to allow multi-family dwellings to be used as rentals which would be owned and operated by J.A. Myers. Council agreed to allow for more information to be presented and will consider options for rezoning.

4. SOLICITOR'S REPORT

- a) House Bill No. 103 – The Family Heritage Open Space Protection Act. Solicitor reviewed the purpose of this Bill and problems it could create. Councilwoman Loeffler made the **motion** to send a letter opposing this bill stating it is an unwise policy and could create building issues that would not comply to local ordinances, Councilman Kauffman second and the motion passed 4-0.
- b) Mayor reported talking with the state police and requesting an incident report but was declined. The recommendation from the Solicitor is to write a letter requesting report. President Loeffler made the **motion** to draft a letter to the state police requesting an incident report on a regular basis, Councilman Kauffman seconded and the motion passed 4-0.

5. ENGINEER'S REPORT

- a) 2018 Street Improvement Payment – Councilman Kauffman requested an itemized list of material regarding the amount on the change order that was questioned.
- b) 2018 Street Improvement Driveways and Seeding – Trump Landscaping will be putting stone down in the areas needed and then a little later reseed the areas for grass.
- c) Borough Building Windows – C.S.Davidson collected the measurements that were required. Council selected glass tint. Question concerning fiber vs. aluminum windows. Engineer will research and return with more information.

- d) Councilwoman Loeffler reported on the meeting with Claude Hicks and the information on older buildings for the purpose of renovating for rentals. He also had information regarding possible federal grants for municipalities. Waiting to hear back from Mr. Hicks.
- e) Burns Road Storm Drain – Waiting to hear back from Sewer Authority.

Solicitor and Engineer Left Meeting – 9:00 pm.

6. PLANNING COMMISSION

- a) No July meeting.

7. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for July – Councilwoman Loeffler made the **motion** to accept the Treasurer’s Report, Councilman Thomas seconded and the motion passed 4-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) August 7, 2019 – Councilman Kauffman and Marlyn Stauffer gave a report on meeting topics.

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – July report reviewed.

10. MAYOR’S REPORT

- a) Previously discussed.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – August list was reviewed.
 - Truck Purchase – No report.
- b) Finance – Chairperson A. Loeffler
 - YATB – Received the monthly EIT report for review. Councilman Kauffman attended meeting and gave a brief report.
- c) Lights, Water & Gas – Chairperson Thoman.
 - Street LED Light Research – No Report
- d) Public Safety and Welfare – Chairperson F. Thomas
 - Councilman Thomas reported on this year’s Carnival and because of the heat attendance was low.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler.
 - Councilman Thomas suggested the street curbs be painted yellow where required. There are some storm water drains that are in need of repairs. President Loeffler will get specific locations of drains.

12. NEW BUSINESS

- a) Jefferson Historical District Commission – Council discussed the purpose of the Historical District Commission and if it is still effective. We will research it further.
- b) Budget Meeting – August 20, 7:00 pm
- c) Next Council Meeting – September 3

13. OLD BUSINESS

- a) Blighted Property 22 York Street – In Progress.

14. PUBLIC COMMENTS

15. CORRESPONDENCE

a) Spring Grove Area School District – Letter of Introduction to Superintendent George W. Ioannidis.

16. MEETING AND TRAININGS

	Organization	Subject	Date
	Borough	Budget Meeting	Aug. 20, 7:00 pm
	YCPC	Monthly Meeting	Aug. 20, 7:00 pm
	Borough	Budget Meeting	Sept. 17, 7:00 pm
	Borough	Municipal Election	Nov. 5, 7am – 8pm
	JCJSA	Next Sewer Authority Meeting	Nov. 6, 7:00 pm
	PSAB	Fall Leadership Conference	Oct. 11-13, 2019
	YCDES	IS Classes for NIMS: http://www.training.fema.gov/IS/crslist.asp http://www.	
	PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
	PSAB	Webinars: www.boroughs.org	PSAB Training
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 10:17 pm., Councilman Thomas seconded and the motion passed 4-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary