

**BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING**

MONDAY, JUNE 1, 2020

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

In Attendance-Other

Tim Thoman

In Attendance:

Mayor Jim Sanders – Arrived at 7:30
Secretary/Treasurer Janny Graham

Absent:

Solicitor Devon Myers, CGA Law Firm
Engineer Chris Toms, C.S. Davidson

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the June 1, 2020 regular meeting of the governing body to order at 7:00 pm and led the pledge to the flag. There were 8 people in-attendance and everyone abided by the state guidelines for staying 6 feet apart and wearing a mask throughout the borough meeting.

2. MAY 4, 2020 MINUTES

Councilwoman Loeffler made the **motion** to approve the May 4, 2020 Minutes, Councilman Thoman seconded and the motion passed 5-0.

3. PUBLIC COMMENTS – No Comments.

4. SOLICITOR’S REPORT

5. ENGINEER’S REPORT

- a) Burns Road Repairs – Repairs were completed by H&H General Excavating.
- b) Discussion was opened regarding placing a warning sign for the curve on Burns Road.
- c) Council discussed some minor ways to improve the stream along Pine Street.

6. PLANNING COMMISSION

- a) Possible interest in putting a Mobile Home Park within the borough and the requirements that are supported by our ordinances were discussed.

7. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for May – Councilman Thomas made the **motion** to accept the Treasurer’s Report, Councilman Kauffman seconded and the motion passed 5-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – August 5, 2020 (Wednesday)

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – Reviewed May Permit Report.
- b) Ordinance Compliance Officer – Reviewed the May Report.

10. MAYOR’S REPORT – No Report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – June was reviewed.
- b) Finance – Chairperson A. Loeffler
 - YATB & TCC – Next meeting is Wednesday, June 3.
- c) Lights, Water & Gas – Chairperson Z. Thoman
 - Reported 3 Outages which will be submitted to MetEd.
- d) Public Safety and Welfare – Chairperson F. Thomas
 - Attended the Fire Company meeting.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler

12. NEW BUSINESS

- a) PA Budget Proposal for Tipping Fee Increase – PennWaste Opposition

13. OLD BUSINESS

- a) Borough Office Door – Custom office door is scheduled to be installed to help meet CDC requirements.
- b) Maintenance Property Code – The committee has scheduled a meeting for Tuesday, June 9.

14. PUBLIC COMMENTS – No Comments

15. CORRESPONDENCE – No Correspondence

16. MEETING AND TRAININGS

Organization	Subject	Date
PA State	Primary Elections	June 2
JCJSA	Sewer Authority Meeting (First Wednesday)	Aug. 5, 7:00
PSAB	PA Municipal Legal Update	Aug. 5 & 6, 2020
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
PSAB	Webinars: www.boroughs.org	PSAB Training
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilman Thomas made the **motion** to adjourn at 8:00 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary