

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING

MONDAY, JUNE 3, 2019

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Councilwoman Anne Loeffler
Councilman Zach Thoman
Pro-Tem Daniel Kauffman-Arrived @ 9:20

In Attendance:

Mayor Jim Sanders
Solicitor Lawrence Young, CGA Law Firm
Engineer Chris Toms, C.S. Davidson
Secretary/Treasurer Janny Graham

In Attendance-Other:

Josh Neiman, Resident

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the June 3, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. MAY 6, 2019 MINUTES

Councilwoman Loeffler made the **motion** to approve the May 6, 2019 Minutes, Councilman Thomas seconded and the motion passed 4-0.

3. MAY 20, 2019 SPECIAL MEETING MINUTES

Councilman Thomas made the **motion** to approve the May 20, 2019 Special Meeting Minutes, Councilman Thoman seconded and the motion passed 4-0.

4. PUBLIC COMMENTS

- a) Josh Neiman, resident, was in attendance with concerns with the entrance into his driveway from E. Sunset View Street after the street improvement work was done. Engineer Toms will address the issue with the contractor, H&H.
- b) Next Council Meeting – Monday, July 8, 2019, the second Monday in July.
- c) 26 Baltimore Street – Loose Dogs. Discussion regarding the problems and the improvements the residents are working towards.

5. SOLICITOR'S REPORT

- a) Amend Ordinance for Junk Cars – Further discussion by council was made regarding the amendment of Chapter 107, Property Maintenance to cover junk cars.

6. ENGINEER'S REPORT

- a) 2018 Street Improvement – Street improvements are continuing.
- b) Borough Building Windows – Initial drawings were brought by engineer. Engineer will bring next specific spec drawings and information to next meeting and will continue with preparation for bids.
- c) Burns Road storm drain – Discussion of possible causes and the Sewer Authority needs to be contacted.

Solicitor & Engineer Left Meeting – 7:50 pm.

7. PLANNING COMMISSION

- a) No May meeting.

8. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for May – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Thomas seconded and the motion passed 4-0.

9. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – Wednesday, August 7, 2019.

10. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – No report.

11. MAYOR'S REPORT

- a) Discussion regarding 19 Starlite and the ordinance violations.
- b) General Dollar retention basin ordinance violation.

12. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – June list was reviewed.
 - Cannon Touch Up – Nothing to Report
 - US & State Flags – Councilwoman Loeffler researched information and we will purchase flags online as needed.
 - Borough Webpage – Councilwoman Loeffler made the motion to make monthly payments for the current webpage, Councilman Thoman seconded and the motion passed 4-0.
- b) Finance – Chairperson A. Loeffler
 - YATB – Received the monthly EIT report for review.
- c) Lights, Water & Gas – Chairperson Thoman.
 - Chairperson Thoman opened the discussion regarding putting a streetlight on the corner of Highland Avenue and Burns Road on the east corner.
- d) Public Safety and Welfare – Chairperson F. Thomas
 - Cameras on Circle – The installation of two more cameras on the circle will be added June 4.
 - JVFC – Jefferson Carnival is scheduled for July 15 through July 20, 2019.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Solar Speed Signs – Discussion was brought forward regarding the use of solar speed signs. President Loeffler will research.

13. NEW BUSINESS

- a) YCBA – June 27, 2019 Meeting “Picnic In The Park.” Councilwoman Loeffler, Councilman Kauffman and Mayor Sanders will be attending.

14. OLD BUSINESS

- a) Blighted Property 22 York Street – Councilwoman Loeffler gave a report of the meeting with the York County Economic Alliance and the process that the borough will follow with the county's help to address 22 York Street issue.

15. PUBLIC COMMENTS – None.

16. CORRESPONDENCE

- a) PSAB – June Newsletter
- b) CGA Law Firm – June 12, 2019, 3:00pm – 5:00pm, Legal Process of Land Development and Subdivision in York County.

17. MEETING AND TRAININGS

	Organization	Subject	Date
	PSAB	Annual Conference @ Hershey Lodge	June 9-12, 2019
	YCPC	Monthly Meeting	June 18, 7:00 pm
	YCBA	Picnic in the Park Meeting	June 27, 6:30 pm
	JCJSA	Next Sewer Authority Meeting	Aug. 7, 7:00 pm
	PSAB	PA Municipal Legal Update	Aug. 7-8, 2019
	YCDES	IS Classes for NIMS: http://www.training.fema.gov/IS/crslst.asp	
	PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
	PSAB	Webinars: www.boroughs.org	PSAB Training
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

18. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:45 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary