

BOROUGH OF JEFFERSON COUNCIL MEETING

MONDAY, MAY 4, 2015

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311

Borough of Jefferson • York County • Pennsylvania

In Attendance-Council:

President Marlyn Stauffer
Vice President Dave Loeffler
Councilwoman Dawn Roser
Councilwoman Anne Loeffler
Councilman Sam Jackson

Absent-Council:

President Pro-Tem Sam Heltzel

In Attendance:

Engineer Chris Toms, C.S. Davidson
Mayor Jim Sanders
Secretary/Treasurer Janny Graham

Absent:

Solicitor Glenn Smith, CGA Law Firm

In Attendance-Residence:

Conrad Eiben
Amy LeVault

1. PLEDGE TO THE FLAG

President Marlyn Stauffer called the May 4, 2015 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. APRIL 6, 2015 MINUTES

Councilman Loeffler made the **motion** to approve the April 6, 2015 Minutes, Councilwoman Roser seconded and the motion passed 5-0.

3. PUBLIC COMMENTS

- a) Agricultural Zone Addition to Zoning Ordinance – Report in Packet
Conrad Eiben, Chairman for the Planning Commission, gave a report regarding the verbal suggestion from Mr. Rebert at the previous council meeting to change a piece of property from Residential Outlying to Agricultural Zone. He discussed the borough comprehensive plan. Mr. Rebert is currently using the piece of property as he desires. The Borough requires a formal request from Mr. Rebert before council will proceed any further.

4. SOLICITOR'S REPORT

- a) CGA Law Firm – York Revolution vs. Somerset Patriots, May 8 @6:30.

5. ENGINEER'S REPORT

- a) 5-Year Plan – There are no road projects scheduled for 2015.
b) 2014 Street Improvements – Waiting for work to be completed before making final 10% payment.
c) Hanover Street Sidewalk Project – Project has been completed. Request has been made to PennDot to close out permit. Councilman Loeffler made the **motion** to approve payment #1 to Pantano Concrete and hold 10% until PennDot permits are closed and send invoices to the property owners for payment of their portion of work that was done, Councilman Jackson seconded and the motion passed 5-0.
d) 2015 Street Improvements – Engineer's recommendation is to consider crack sealing and polypatch work on a few of the roads that will now be scheduled for microsurfacing in 2016.
e) York Water Issue next to Fire Company - Engineer will check the damaged area of asphalt by Fire Company that was created by York Water.
f) YCPC meeting for Public Meeting for Stormwater – C.S. Davidson will be in attendance.

Engineer left meeting at 8.00 pm

6. PLANNING COMMISSION

- a) Discussed Zoning Change in Public Comments.

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for April – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Jackson seconded and the motion passed 5-0.
- b) **People's Bank Loan** – Received signed loan documents. Loan is for 10 years with the first payment starting June 5, 2015, with monthly payments of \$616.86. The interest rate is at 4.25% for the first 5 years.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Operations Update – Nothing new to report.

9. ZONING/PERMIT OFFICE

- a) Permit Report – Reviewed.
- b) Ordinance Violations Report – Reviewed.

10. MAYOR'S REPORT

- a) Nothing to Report.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building Property & Supply – Chairperson Heltzel
 - Maintenance List – May
 - Recycle Bins – Councilwoman Loeffler made the **motion** to put announcement in newsletter to offer recycling bins, one per household, at no cost to residents, Councilwoman Roser seconded and the motion passed 5-0.
 - Sink Hole in Circle – Has been filled and repaired.
 - Mulch for Park – 85 Cubic Yards was delivered Monday, May 4th and Councilman Loeffler will contact Lion's Club to schedule for spreading in playground area.
 - Magnetic Truck Sign – President Stauffer reported that magnetic signs do not hold up in winter weather. Council decided to have decals placed on the two trucks.
 - Boiler Room Floor – Maintenance List
 - Hot Water Heater – Maintenance List
 - Entrance Hall Wall – Maintenance List
 - Insurance on Artifacts – Waiting for quote.
- b) Square Progress – Will make arrangements to have Cannon/Carriage and Gun delivered to the Square.
- c) Finance – Chairperson A. Loeffler
 - YATB – Open House scheduled for 5/11/15
- d) Lights, Water & Gas – Chairperson Roser
 - Outlets on Square – There are three lights out and the outlets need fixed on the Square. President Stauffer will Mr. Masimore to schedule repairs.
 - Pole Bracket Removal and Banner Replacements – President Stauffer will contact Mr. Masimore to schedule maintenance for banners and brackets.
- e) Public Safety and Welfare – Chairperson A. Loeffler
 - International Property Maintenance Code – Committee meeting date was set for Thursday, May 21, at 2 pm. in the Municipal Building.
 - JVFC – Councilwoman Roser attended the last meeting. Councilwoman Loeffler made the **motion** to pay the JVFC donation now and pay the other donations as appropriate with funds, Councilwoman Roser seconded and the motion passed 5-0.

- f) Solid Waste & Sewer – Chairperson Jackson
- g) Streets & Sidewalks – Chairperson D. Loeffler
 - Hanover Street “No Parking” & “Speed Limit” Signs – Decision to place signs prior to ordinance.
 - Storm Drain Clean Out (\$50.00/Hrly) – Schedule will be made with Spring Grove Borough to clean storm drains that will be marked. PennDot-York District will need to be notified when storm drains are scheduled for cleaning.
 - Storm Drain Map Layout – In progress.
 - Street Names & Measurements for Ordinance Draft of “No Parking Signs” – In Progress.

12. NEW BUSINESS

- a) EPA Action if PA Does Not Meet 2017 Stream Cleanup – Article 1 in packets for Council to review.
- b) Auditor General Report on Meeting Chesapeake Bay Milestones – Article 2 in packets for Council to review.

13. OLD BUSINESS

- a) Mail Box Placement Issues – President Stauffer still trying to meet with Spring Grove Post Master.

14. PUBLIC COMMENTS - None

15. CORRESPONDENCE

#	Organization	Subject	Date
1	YCPC	Public Meeting – To have No impaired water in York County (Stormwater Feasibility Authority Study)	May 20 4:00-6:30 pm
2	YCDES	Dept. of Emergency Serv. Quarterly Training-VOAD, Voluntary Organizations Active in Disaster	July 1
3	YORK CTY	County-wide Mosquito Surveillance Starting	2015
4	PA ECONOMY LEAGUE	Analysis on Governor Wolf’s Proposed Budget and Tax Changes	May 7 Noon to 1:30 (Buffet)
5	PA DEPT. OF AGRICULTURE	Pennsylvania Food Defense Awareness & Prevention Symposium	May 12 8:00-3:00
6	PSAB	PA Municipal Planning Education Institute – Community Planning	May 6 & 13 6:00 – 9:30 pm
7	PSATS	PennDot Mandated Flagger Training	May 7 & June 1
8	YC COMM. FOUNDATION	2015 Annual Meeting at Yorktowne Hotel	May 14 5 pm
9	PSAB	Education Courses: www.classes.boroughs.org	
10	PSAB	Webinars: www.boroughs.org	

16. ADJOURNMENT

Councilman Loeffler made the **motion** to adjourn at 9:11 pm., Councilwoman Loeffler seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary