

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING

MONDAY, APRIL 1, 2019

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler

Absent:

Councilman Zach Thoman

Marlyn Stauffer, Resident
Dan Dabs, Resident
Seth Rohrbaugh, Resident

In Attendance:

Mayor Jim Sanders
Cory McCoy, Engineer
Secretary/Treasurer Janny Graham
Solicitor Lawrence Young, CGA Law Firm

In Attendance-Other:

Engineer John Runge (Raber Drive Dev.)
Rick & Kim Rohrbaugh (Raber Drive Dev.)
Yvonne Geiger, Resident (Raber Drive Dev.)

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the April 1, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. MARCH 4, 2019 MINUTES

Councilman Thomas made the **motion** to approve the March 4, 2019 Minutes, Councilman Kauffman seconded and the motion passed 4-0.

3. PUBLIC COMMENTS

- a) Raber Drive Development – Engineer John Runge was in attendance to discuss the Raber Drive Development concerning the two waivers requested for the development which includes the radius of the street and the storm drainage issue. Councilman Kauffman made the **motion** to approve the waiver for the radius of the street within the development, Councilwoman Loeffler seconded and the motion passed 4-0. President Loeffler made the **motion** to grant the amended storm water drainage waiver with the condition that if storm water drainage is not adequate as set by the waiver along the lower portion of the development then the responsibility to correct the drainage will be the owners of the development and the corrections will be presented to council for approval, Councilman Thomas seconded and the motion passed 4-0.

4. SOLICITOR’S REPORT

- a) Amend Ordinance for Junk Cars – Solicitor will research information regarding topic and send documentation to council.

5. ENGINEER’S REPORT

- a) Borough Building Windows – Discussed meeting that was scheduled with engineer and committee members to discuss window requirements and costs involved. Councilwoman Loeffler made the **motion** to have engineer proceed with designing and using architect service but the cost not to exceed \$4600, Councilman Kauffman requested an addition to the motion to accept down sizing of the specs to assist in cutting costs, Councilman Kauffman seconded and the motion passed 4-0.
- b) Orange Street – Engineer McCoy will review the Dirt and Gravel Grant requirements.
- c) 2018 Street Improvement – H&H will continue with road projects starting this month.

Solicitor & Engineer Left Meeting – 8:40 pm.

6. PLANNING COMMISSION – No March Meeting

7. TREASURER’S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for March – Councilwoman Loeffler made the **motion** to accept the Treasurer’s Report, Councilman Thomas seconded and the motion passed 4-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – April 3, 2019

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – No Report

10. MAYOR’S REPORT

- a) No report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
- Maintenance List – April was reviewed.
 - Councilman Kauffman asked about old banners and removing them. Councilman Thomas will contact Masimore to get old banners and the brackets removed.
 - Cannon Touch Up – Councilman Kauffman checked on paint for cannon from Gettysburg and he will proceed to take care of paint repairs.
- b) Finance – Chairperson A. Loeffler
- YATB – Reviewed report for EIT
- c) Lights, Water & Gas – Chairperson Thoman.
- Marlyn Stauffer requested what the cost and savings might be if borough changed the street lights to LED.
- d) Public Safety and Welfare – Chairperson A. Loeffler
- JVFC – Councilman Thomas attended JVFC meeting
- e) Solid Waste and Sewer – Chairperson F. Thomas
- f) Streets & Sidewalks – Chairperson D. Loeffler
- Burns Road – President Loeffler will talk to Engineer McCoy to request Burns Road Storm Drain damage to be added to the 2018 Street Improvements or get H&H to make repairs.

12. NEW BUSINESS

- a) Street Cleaning Scheduled – Street Cleaning has been scheduled to be done by Spring Grove Borough for Thursday, April 25, 2019.
- b) Senior Housing – Councilwoman Loeffler attended a meeting regarding senior housing and shared information with council.

13. OLD BUSINESS

- a) January 21, 2019 Circle Incident – Reviewed and updated the cost for repairs to the circle.
- b) Blighted Property – Councilwoman Loeffler informed council that York County for blighted property will draft a letter to owners of 22 York Street and borough solicitor will review.

14. PUBLIC COMMENTS – None.

15. CORRESPONDENCE

- a) PSAB – April Newsletter
- b) YCPC – YC 2019 Annual Action Plan Meeting

16. MEETING AND TRAININGS

Organization	Subject	Date
JCJSA	Next Meeting	April 3, 7:00 pm
YCPC	YC 2019 Annual Action Plan	April 9, 7:00 pm
YCEA	Annual Dinner	Apr. 12
YCPC	Monthly Meeting	April 16, 7:00 pm
PSAB	Annual Conference @ Hershey Lodge	June 9-12, 2019
PSAB	PA Municipal Legal Update	Aug. 7-8, 2019
YCDES	IS Classes for NIMS: http://www.training.fema.gov/IS/crslist.asp http://www.	
PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
PSAB	Webinars: www.boroughs.org	PSAB Training
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 10:00 pm., Councilman Kauffman seconded and the motion passed 4-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary