

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING

MONDAY, MARCH 4, 2019

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman (Arrived at 7:12)

In Attendance:

Mayor Jim Sanders
Chris Toms, Engineer
Secretary/Treasurer Janny Graham

Absent:

Solicitor Devon Myers, CGA Law Firm

In Attendance-Other:

Marlyn Stauffer, Resident

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the March 4, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. FEBRUARY 4, 2019 MINUTES

Councilwoman Loeffler made the **motion** to approve the February 4, 2019 Minutes, Councilman Thomas seconded and the motion passed 4-0.

3. PUBLIC COMMENTS

4. SOLICITOR'S REPORT

- a) Resolution No. 2019-06 – York County 2018 Hazard Mitigation Plan. Councilwoman Loeffler made the **motion** to approve Resolution No. 2019-06, adopting the York County 2018 Hazard Mitigation Plan., Councilman Kauffman seconded and the motion passed 4-0.
- b) 49 York Street Driveway Violation – The property owners have complied to the court order.

5. ENGINEER'S REPORT

- a) Borough Building Windows – Council appointed Marlyn Stauffer chairman of the building window project and he will work with borough engineer to get necessary information for the project.
- b) Raber Drive Development – Updated stormwater plans were submitted to Borough Engineer and were reviewed. Engineer Toms will respond to the development engineer with some concerns and comments from council. Development engineer was planning on attending the April 1st meeting.
- c) Orange Street – Concerns were discussed regarding pot holes on Orange Street and options for repairs. Engineer will get information for the PennDot Dirt & Gravel Road Grants.

Engineer Left Meeting – 7:40 pm.

6. PLANNING COMMISSION

- a) No February Meeting

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for February – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Kauffman seconded and the motion passed 5-0.
- b) Recorder for Meetings – Councilman Thomas made the **motion** to approve the purchase of a digital recorder for office use, Councilwoman Loeffler seconded and the motion passed 5-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – April 3, 2019

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – Reviewed February report.
- b) Council discussed the borough ordinance for junk cars. Councilwoman Loeffler made the **motion** to have our solicitor draw a draft to amend the ordinance for junk cars, Councilman Kauffman seconded. The motion was open for discussion and council decided to wait on draft. Councilwoman Loeffler withdrew her motion. Council will readdress at April 1st meeting.
- c) Council reviewed information received from South Penn Code Consultants for code enforcement.

10. MAYOR'S REPORT

- a) Mayor acquired the police report for the borough circle truck incident in January.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – March was reviewed.
 - Cannon Touch Up – Dan Kauffman will check on paint.
- b) Finance – Chairperson A. Loeffler
 - YATB – Reviewed report for EIT
- c) Lights, Water & Gas – Chairperson Thoman
- d) Public Safety and Welfare – Chairperson A. Loeffler
 - JVFC – Councilman Thomas attended JVFC meeting.
 - JVFC – Councilwoman Loeffler made a **motion** to approve the Jefferson Volunteer Fire Company's 2019 Non-emergency Activities, Councilman Thoman seconded and the motion passed 5-0.
- e) Solid Waste and Sewer – Chairperson F. Thomas
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Burns Road – Discussed the problem of the area around the manhole and will have JCJSA check on it.
 - Street Cleaning – Councilman Thoman made the **motion** to contact Spring Grove Borough and request their service for street cleaning by the end of April, Councilman Thomas seconded and motion passed 5-0.

12. NEW BUSINESS

- a) York County Borough Association Quarterly Dinner Meeting is March 28. The topic of discussion will be York County Blighted Property Review Board.
- b) Office will be closed from March 25 through April 5.

13. OLD BUSINESS

- a) LGC (YC Stormwater Authority) – Meeting was held February 26 and Councilwoman Loeffler and Councilmen Loeffler and Thomas were in attendance. Councilman Thomas gave a brief report on the discussion of meeting.

14. PUBLIC COMMENTS – None

15. CORRESPONDENCE

- a) Memorandum – RADAR for Local Law Enforcement
- b) YC Economic Alliance – Annual Dinner/Dance April 12
- c) PSAB – March Newsletter

16. MEETING AND TRAININGS

Organization	Subject	Date
PSAB	PSAB Webinar-Understanding the Sunshine Law	Mar. 6
YCPC	Monthly Meeting	Mar. 19, 7:00 pm
YCDES	2019 Spring All-Hazard Exercise	Mar. 26, 9am-12pm
JCSA	Sewer Authority Next Meeting	April 3, 7:00 pm
YCEA	Annual Dinner/Dance	April 12
PSAB	Annual Conference @ Hershey Lodge	June 9-12
YCDES	IS Classes for NIMS: http://www.training.fema.gov/IS/crslist.asp	
PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
PSAB	Webinars: www.boroughs.org	PSAB Training
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilman Thoman made the **motion** to adjourn at 9:25 pm., Councilman Kauffman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary