

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 4, 2019
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

In Attendance-Other:

Troy Snyder, Jefferson Fire Company Chief
Dave Meiler, EMC
Kevin Baum, Resident
Dan Dab, Resident

In Attendance:

Solicitor Devon Myers, CGA Law Firm
Secretary/Treasurer Janny Graham

Absent:

Mayor Jim Sanders, Absent
Chris Toms, Engineer, Absent

Karen Johnson, Resident
Mr. & Mrs. Gary Spangler, Resident
Marlyn Stauffer, Resident

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the February 4, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. JANUARY 7, 2019 MINUTES

Councilwoman Loeffler made the **motion** to approve the January 7, 2019 Minutes, Councilman Thoman seconded and the motion passed 5-0.

3. PUBLIC COMMENTS

- a) Jefferson Volunteer Fire Company Annual Report – Chief Troy Snyder was in attendance and gave an annual report from the Jefferson Volunteer Fire Company. He also introduced Dave Meiler to Council which has been selected to replace Carlidene Stough as the Emergency Management Coordinator for Jefferson Borough.
- b) Councilwoman Loeffler made the **motion** to approve Resolution No. 2019-04 appointing Dave Meiler as the Emergency Management Coordinator for Jefferson Borough, Councilman Thomas seconded and motion passed 5-0.
- c) Karen Johnson, representing Trinity Lutheran Church located at 6 York Street, requested information for handicap parking for the front of the church.

4. SOLICITOR'S REPORT

- a) Nonreceipt of Bids – Discussed the requirements and process if the Borough advertises for bids and none are received.

5. ENGINEER'S REPORT

- a) Borough Building Windows – Councilwoman Loeffler made the **motion** to set up a meeting with C.S. Davidson to discuss options that may be available for replacing building windows, Councilman Kauffman seconded and the motion passed 5-0.

Solicitor Left Meeting – 7:50 pm.

6. PLANNING COMMISSION

- a) No January Meeting

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for January – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Thoman seconded and the motion passed 5-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – April 3, 2019

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – No report.

10. MAYOR'S REPORT

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – February was reviewed.
 - Cannon Touch Up – Dan Dab is working on contacts.
 - Sink in office and Historical Society Room – Will be making repairs.
- b) Finance – Chairperson A. Loeffler
 - TCC Meeting – Meeting was attended.
 - YATB – Councilwoman Loeffler and Councilman Kauffman attended meeting. The YATB Open House is scheduled for May 1 for the York office.
- c) Lights, Water & Gas – Chairperson Thoman
 - Raber Drive Light will be replaced when the development starts to build or sooner if the building is delayed.
- d) Public Safety and Welfare – Chairperson A. Loeffler
 - JVFC – Councilman Thomas attended JVFC
- e) Solid Waste and Sewer – Chairperson F. Thomas
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Burns Road – Damage around sewer cap on Burns Road, will need to report to JCJSA.

12. NEW BUSINESS

- a) Councilwoman Loeffler will get information regarding a Code Enforcement Company from Shrewsbury.

13. OLD BUSINESS

- a) Vacancy Board Chairman – Councilman Thoman made the **motion** to appoint Kevin Baum as the Vacancy Board Chairman, Councilwoman Loeffler seconded and the motion passed 5-0.
- b) York County Stormwater Authority Implementation Plan (LGC Meeting) – Meeting to be scheduled for February 12 @ 10:00 am at North Codorus Township Building.
- c) Policy Details for Filling in for Council President – Councilwoman Loeffler made the **motion** to table the policy until further research is done, Councilman Thoman seconded and the motion passed 5-0.

14. PUBLIC COMMENTS – None

15. CORRESPONDENCE

- a) PA 1 Call – 2019 Proclamation Request
- b) YC Dept. of Emergency Services – 2019 Spring All-Hazards Exercise March 26
- c) Representative Kate Klunk – Property Tax-Rent Rebate Program
- d) PSAB – February Newsletter

16. MEETING AND TRAININGS

Organization	Subject	Date
YC-LGCSA	Stormwater Authority Meeting for local area @ N. Codorus Twp Building	Feb. 12, 10:00 am
YCPC	Monthly Meeting	Feb. 12, 10:00 pm
JCJSA	Sewer Authority Next Meeting	April 3, 7:00 pm
PSAB	Annual Conference @ Hershey Lodge	June 9-12
YCDES	IS Classes for NIMS: http://www.training.fema.gov/IS/crslist.asp	
PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
PSAB	Webinars: www.boroughs.org	PSAB Training
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:10 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary