

BOROUGH OF JEFFERSON
PUBLIC HEARING AND COUNCIL REGULAR MEETING
Monday December 7th, 2020 @ 7:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

Other:

PSP- Corpal James Spencer

In Attendance:

Mayor Jim Sanders
Solicitor Devon Myers, CGA Law Firm
Secretary/Treasurer Connie Wentz

Absent:

Engineer Chris Toms, C.S. Davidson
Secretary/Treasurer Janny Graham

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the December 7th, 2020 Council Regular Meeting of the governing body to order at 7:00 pm. There were 8 people in attendance, and everyone abided by the state guidelines.

2. NOVEMBER 7th, 2020 MINUTES

Councilwoman Loeffler made the **motion** to approve the November 2nd, 2020 Minutes, Councilman Thomas second and the motion passed 5-0.

3. PUBLIC COMMENTS

PSP Corpal James Spencer gave report regarding police calls from Jan 1st- Nov 30th is 56 calls.
Left at 7:10 pm.

4. SOLICITOR'S REPORT

a) Ordinance No. 2020-03 (Rental Properties and Housing Occupancy) –Solicitor Devon Myers will make the approved changes.

Solicitor left meeting- 7:56 pm.

5. ENGINEER'S REPORT

a) President Loeffler shared information regarding the signs purchased for Burns Rd. Councilman Thoman **motion** to approve purchase, Councilman Kauffman second.

6. PLANNING COMMISSION – No report

7. TREASURER'S REPORT

a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for October – Councilwoman Loeffler made the **motion** to accept the Cash Flow Report, Councilman Thoman second and the motion passed 5-0.

b) 2021 Budget - Councilwoman Loeffler **motion** to approve, Councilman Kauffman second, passed.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

a) Next Meeting – November 4, 2020 (Wednesday)

9. ZONING/PERMIT REPORT

a) Permit & Ordinance Violations – November Report reviewed.

b) Ordinance Compliance Officer – Todd Zeigler – report of 1 violation on Senft Rd

10. MAYOR'S REPORT – No report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – November was reviewed.
 - Borough parking lot – Seek Engineer for bids. Councilman Thoman **motion** to seek bids, Councilwoman Loeffler, second. Approved 5-0
- b) Finance – Chairperson A. Loeffler
 - YATB – Councilwoman Loeffler gave report.
 - YCBA – Councilwoman Loeffler
- c) Lights, Water & Gas – Chairperson Z. Thoman – No new report
- d) Public Safety and Welfare – Chairperson F. Thomas
 - JVFC – Jefferson fire company applied for grant for funds lost
- e) Solid Waste and Sewer – Chairperson D. Kauffman – no report at this time.
- f) Streets & Sidewalks – Chairperson D. Loeffler - Order new signs

12. NEW BUSINESS –

- a) Secretary Wentz will take care of cleaning duties while Shepp is out. Councilman Thomas **motion** to approve, Councilman Thoman second. Passed 5-0
- b) Approval of 2021 Snow Removal contract with Brokenshire. Councilman Thoman **motion** to approve, Councilman Thomas second. Passed 5-0
- c) Approval of 2021 Animal Contract- Councilwoman Loeffler **motion** to approve, Councilman Thoman second. Motion passed 5-0
- d) Approval to allow Spring Grove Baseball to use spare room for monthly meetings. Councilwoman Loeffler **motion** to approve, Councilman Kauffman second. Motion approved 5-0

13. OLD BUSINESS –

14. PUBLIC COMMENTS –

15. CORRESPONDENCE

- a) PSAB Update
- b) LGAC – Re-structuring the LGAC

16. MEETING AND TRAININGS

	Organization	Subject	Date
	BORO	Next Council Meeting	Dec 7, 7:00 pm
	JCJSA	Sewer Authority Meeting (First Wednesday)	Dec 2, 7:00 pm
	YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
	PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:31 pm., Councilman Thomas second and the motion passed 5-0.

Respectfully Submitted,

Connie Wentz, Borough of Jefferson Secretary