

BOROUGH OF JEFFERSON
COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 4, 2019
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

In Attendance:

Mayor Jim Sanders
Devon Myers, CGA Law Firm
Engineer Chris Tom, C.S. Davidson
Secretary/Treasurer Janny Graham

1. CALL TO ORDER AND PLEDGE TO THE FLAG

President Loeffler called the November 4, 2019 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. OCTOBER 7, 2019 MINUTES

Councilman Thomas made the **motion** to approve the October 7, 2019 Minutes, Councilwoman Loeffler seconded and the motion passed 5-0.

3. PUBLIC COMMENTS

a) No comments.

4. SOLICITOR'S REPORT

a) Resolution No. 2019-09 (2020 RE Tax Rate) – The Resolution will be prepared for the December 2 council meeting.

5. ENGINEER'S REPORT

- a) 2018 Street Improvement (Driveways and Seeding by Trump Landscaping) – Councilman Thoman made the **motion** to pay the balance to Trump Landscaping Service for services rendered, Councilman Kauffman seconded and the motion passed 5-0.
- b) Burns Road Sewer Manhole – Waiting for H&H Excavating Company to submit estimate to the borough.
- c) Hanover/Cedar Street Creek – The grant to help pay for renovations to the creek has been submitted.
- d) Changing speed limits on state roads through borough – Engineer will research the process and requirements needed to make speed limit changes on state roads.

Solicitor and Engineer Left Meeting – 7:35 pm.

6. PLANNING COMMISSION

a) No October meeting.

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for October – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Kauffman seconded and the motion passed 5-0.
- b) Reserve Account (Vehicle Funds) – Councilman Thomas made the **motion** to keep the funds that were to be used for the Borough's new vehicle in the Borough's Reserve Account and reallocate for future projects, Councilman Thoman seconded and the motion passed 5-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – November 6, 2019

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – Reviewed and discussed the October report.
- b) Property Maintenance Code – Committee has been assigned to review the Property Maintenance Code which will be headed by Councilwoman Loeffler.

10. MAYOR'S REPORT

- a) No Report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – November list reviewed.
 - Truck Purchase Accessories – Councilwoman Loeffler made the **motion** to approve the purchase of a bedliner, back-rack, rubber mat and light for the new vehicle, Councilman Thoman seconded and the motion passed 5-0.
 - 1989 Ford Truck – Councilwoman Loeffler made the **motion** to place the Borough 1989 Ford Truck on the Muncibid Online Government Auctions along with the snow-plow and two salt spreaders, Councilman Thoman seconded and the motion passed 5-0.
 - Salt Bags in Shed – Options are to check with Forge Hardware to purchase or check with Hersh Concepts.
 - USDA Grant Project for Building – Information was sent to Mr. Hicks
 - Cannon Repairs – It is in progress.
- b) Finance – Chairperson A. Loeffler
 - YATB – Received the monthly EIT report for review. Councilwoman Loeffler attended meetings and gave report.
- c) Lights, Water & Gas – Chairperson Thoman.
 - Street LED Light Research – Will continue to research.
- d) Public Safety and Welfare – Chairperson F. Thomas
 - Dutch Supper – November 9 Supper was well attended.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler.

12. NEW BUSINESS

- a) 2020 Borough Meetings – Councilwoman Loeffler made the **motion** to advertise the Borough's 2020 Meetings, Councilman Kauffman seconded and the motion passed 5-0.
- b) PennWaste Letter – Notified of York County Waste Disposal Increase which will increase the 2020 borough's quarterly trash rates by \$.80 but no increase for per bag rates.
- c) SPCA of York County – Councilman Thoman made the **motion** to accept the increase amount for the York County SPCA 2020 Agreement, Councilwoman Loeffler seconded and the motion passed 5-0.

13. OLD BUSINESS

- a) Hersh Concept Contracts – 2020 and 2021 Snow Removal & Mowing Contracts ready for Final Approval
- b) Storm Water Meeting – President Loeffler and Councilwoman Loeffler attended meeting and reviewed information discussed.
- c) PSAB Fall Leadership Conference – President Loeffler and Councilwoman Loeffler attended conference and gave a brief report.

14. PUBLIC COMMENTS – No Comments

15. CORRESPONDENCE

- a) PSAB Update
- b) PSAB Legislative Update
- c) PSAB Plus – Membership Training Subscription Program
- d) PSAB Training
- e) YCSWA Municipal Recycling Meeting – Fall 2019 (Nov. 21, 2019, 9:30 am)

16. MEETING AND TRAININGS

	Organization	Subject	Date
	Borough	Municipal Election	Nov. 5, 7am – 8pm
	JCJSA	Sewer Authority Meeting	Nov. 6, 7pm
	JVFC	Dutch Suppers	Nov. 9, 2019
	YCBA	Annual Meeting at The Great American Saloon	Nov. 9, 6pm
	YCPC	Monthly Meeting	Nov. 19, 7:00 pm
	YCDES	NIMS Training and Exams http://www.fema.gov/nims-training	NIMS Courses
	PSAB	Education Courses: www.classes.boroughs.org	PSAB Courses
	PSAB	Webinars: www.boroughs.org	PSAB Training
	PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:40 pm., Councilman Thoman seconded and the motion passed 5-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary