

BOROUGH OF JEFFERSON
PUBLIC HEARING AND COUNCIL REGULAR MEETING
Monday October 5th, 2020 @ 7:00 pm
P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311
York County • Pennsylvania

In Attendance-Council:

President Dave Loeffler
Vice-President Frank Thomas
Pro-Tem Daniel Kauffman
Councilwoman Anne Loeffler
Councilman Zach Thoman

Other:

EMC- C.R. Lloyd & spouse Judy Lloyd

In Attendance:

Mayor Jim Sanders
Solicitor Devon Myers, CGA Law Firm
Secretary/Treasurer Janny Graham
Secretary/Treasurer Connie Wentz

Absent:

Engineer Chris Toms, C.S. Davidson

1. CALL REGULAR MEETING TO ORDER

President Loeffler called the October 5th, 2020 Council Regular Meeting of the governing body to order at 7:00 pm. There were 11 people in attendance and everyone abided by the state guidelines.

2. SEPTEMBER 8th, 2020 MINUTES

Councilwoman Loeffler made the **motion** to approve the September 8th, 2020 Minutes, Councilman Thomas second and the motion passed 5-0.

3. PUBLIC COMMENTS

- a) EMC - C.R. Lloyd – Introduction of himself and his background. Lloyd also presented his past history and certificates of his trainings. Provided plan to Councilman Loeffler for approval of Resolution No. 2020-09

4. SOLICITOR'S REPORT

- a) Resolution No. 2020-08 (Appointment of EMC- C.R. Lloyd) – Councilwoman Loeffler made the **motion** to approve Resolution No. 2020-08, Councilman Kauffman second and the motion passed 5-0.
- b) Resolution No. 2020-09. Councilwoman Loeffler made the **motion** to approve, Councilman Thomas second the approval, passed 5-0.
- c) Ordinance No. 2020-02 (International Property Maintenance Code) – Approve for advertising, with changes. Councilwoman Loeffler made **motion** to approve for advertising, Councilman Kauffman second the motion, passed 5-0.
- d) Ordinance No. 2020-03 (Rental Properties and Housing Occupancy) – Devon to revise Ordinance, then Council look over for approval at Nov meeting.
- e) Personnel Manual – Councilwoman Loeffler **motion** to approve, Councilman Thomas second the motion, passed 5-0.

Solicitor left meeting- 9:15 pm.

5. ENGINEER'S REPORT

- a) President Loeffler is going to proceed with getting street sign for Burns Rd.

6. PLANNING COMMISSION – No report

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for September – Councilwoman Loeffler made the **motion** to accept the Treasurer's Report, Councilman Kauffman second and the motion passed 5-0.

- b) 2021 Budget – Councilman Thomas made the **motion** to approve for advertising, second by Councilman Kauffman and the motion passed 5-0.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Next Meeting – November 4, 2020 (Wednesday)

9. ZONING/PERMIT REPORT

- a) Permit & Ordinance Violations – September Report reviewed.
- b) Ordinance Compliance Officer – Reviewed the September Ordinance Violations Report within the borough.

10. MAYOR’S REPORT – No report

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building, Property and Supply – Chairperson D. Loeffler
 - Maintenance List – October was reviewed.
- b) Finance – Chairperson A. Loeffler
 - YATB – Councilwoman Loeffler gave report.
 - YCBA – Councilwoman Loeffler gave report from Borough Association and dues will be dismissed for 2021.
- c) Lights, Water & Gas – Chairperson Z. Thoman
 - Raber Drive Street Light – Company has been contacted to start installation of new light.
- d) Public Safety and Welfare – Chairperson F. Thomas
 - JVFC – Selling their Lottery Calendars for 2021.
- e) Solid Waste and Sewer – Chairperson D. Kauffman
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Councilman Kauffman reported sinkhole located 68 Baltimore Street by storm drain.
 - Need to send notice to 50 Baltimore St. regarding damaged sidewalk.

12. NEW BUSINESS – No new business.

13. OLD BUSINESS – No old business.

14. PUBLIC COMMENTS – No comments.

15. CORRESPONDENCE

- a) PSAB Update
- b) LGAC – Re-structuring the LGAC

16. MEETING AND TRAININGS

Organization	Subject	Date
BORO	Next Council Meeting	Nov 2, 7:00 pm
PSAB	PSAB Fall Leadership Conference – Online	Oct. 19-22, 2020
JCJSA	Sewer Authority Meeting (First Wednesday)	Nov. 4, 7:00 pm
YCDES	NIMS Training and Exams: http://www.fema.gov/nims-training	NIMS Courses
PSAB	Education Courses & Webinars: www.classes.boroughs.org	PSAB Courses
PA LTAP	Local Technical Assistance Program – Classes Available (PennDot)	LTAP Website

17. ADJOURNMENT – Councilwoman Loeffler made the **motion** to adjourn at 9:55 pm., Councilman Thoman second and the motion passed 5-0.

Respectfully Submitted,

Connie Wentz, Borough of Jefferson Secretary