

BOROUGH OF JEFFERSON COUNCIL MEETING

MONDAY, OCTOBER 5, 2015

P.O. Box 146 • 48 Baltimore St. • Codorus • PA 17311

York County • Pennsylvania

In Attendance-Council:

President Marlyn Stauffer
Vice President Dave Loeffler
Councilwoman Dawn Roser
Councilwoman Anne Loeffler

In Attendance:

Mayor Jim Sanders
Engineer Chris Toms, C.S. Davidson
Secretary/Treasurer Janny Graham
Conrad Eiben, Planning Commission Chairman

Absent:

President Pro Tem Amy LeVault
Councilman Sam Jackson

Absent:

Solicitor Glenn Smith, CGA Law Firm

1. PLEDGE TO THE FLAG

President Marlyn Stauffer called the October 5, 2015 regular meeting of the governing body to order at 7:00 p.m. and led the pledge to the flag.

2. SEPTEMBER 8, 2015 MINUTES

a) Councilman Loeffler made the **motion** to approve the September 8, 2015 Minutes, Councilwoman Roser seconded and the motion passed 4-0.

3. PUBLIC COMMENTS

- a) Glatfelter Library – Beverly Opilo from the Library Board was in attendance and gave a report on the activities and services that are offered to the community.
- b) Resident Greg Hayes attended meeting and stated his interest in council.

4. SOLICITOR'S REPORT

a) Amending Zoning Ordinance, Fence Height and Pool Issues (Chapter 198-18 Codification Book) – We will wait to advertise until the YCPC has reviewed the ordinance at their October 26 meeting.

5. ENGINEER'S REPORT

a) Engineer Toms will attend the Dollar General Traffic Study meeting that is scheduled with PennDot.

Engineer left meeting at 7:30

6. PLANNING COMMISSION

a) Ordinance #2015-01 Amend Zoning Ordinance – Chairman Conrad Eiben gave report from the planning commission which reviewed the new amended zoning ordinance for fences and the changes involving pools. Planning Commission approved amended ordinance as stated.

7. TREASURER'S REPORT

- a) Cash Flow Report, Budget vs. Actual Report, Income & Expense Reports for September – Councilman Loeffler made the **motion** to accept the Treasurer's Report, Councilwoman Loeffler seconded and the motion passed 4-0.
- b) 2016 Budget – Reviewed proposed budget.

8. JEFFERSON CODORUS JOINT SEWER AUTHORITY REPORT

- a) Operations Update – Sewer Authority is preparing new loan which will need a Guaranty Agreement from Borough.

9. ZONING/PERMIT OFFICE

- a) Permit Report – Reviewed.
- b) Ordinance Violations Report – Reviewed.

10. MAYOR’S REPORT

- a) Southwestern Regional Police Department (Police Services Offered) – No contact has been set up.

11. COMMITTEE REPORTS / COMMITTEE ASSIGNMENTS

- a) Building Property & Supply – Chairperson
 - Maintenance List – October list was reviewed.
 - Parking Lot – Damage to parking lot made by Republic truck and trash hauler. President Stauffer will contact Republic.
 - No parking signs – Quote at \$430. Approved to order signs.
 - Insurance on Artifacts – Need to prepare a list of items to send for quotes.
 - Square Progress – Painting of posts and benches is close to completion, posts for the pads are finished, flower pots are removed and the stands are being removed, and leaves for the donation tree painting are finished and ready for pick up.
 - Swell at Maintenance Shed (Straw) – Will still needs to be fixed at some point.
 - Play Ground Park Area – Chain Link Back Stop (Pole Missing).
 - Flooring for Building – Will get quotes from several vendors.
 - Building Interior Walls – Will continue to research to find someone that would be able to repair plaster walls.
 - Old Bush Hogg – Need to gather information and possibly sale equipment.
- b) Finance – Chairperson A. Loeffler & CoChairperson A. LeVault
 - YATB – Report is filed in office.
- c) Lights, Water & Gas – Chairperson Roser
 - Electric Outlets on Square – Repairs have started.
- d) Public Safety and Welfare – Chairperson A. Loeffler
 - Cameras on Square – Continue to gather information.
 - JVFC – Update.
- e) Solid Waste & Sewer – Chairperson A. LeVault
- f) Streets & Sidewalks – Chairperson D. Loeffler
 - Storm Drain Clean Out (\$50.00/Hrly) – Drains are in satisfactory condition.
 - Storm Drain Map Layout – In progress.
 - Street Names & Measurements for Ordinance Draft of “No Parking Signs” – In progress.

12. NEW BUSINESS

- a) 2016 Animal Control Contract – Councilwoman Loeffler made the **motion** continue service with Kim Erdman, Councilwoman Roser seconded and the motion passed 4-0.
- b) 2016 & 2017 Mowing Contract – Councilman Loeffler made the **motion** to continue service with Hersh Concepts for the mowing of the borough properties, Councilwoman Loeffler seconded and the motion passed 4-0.

13. OLD BUSINESS

- a) Dollar General Store – The Traffic Study meeting with PennDot is scheduled for October 21.
- b) Mail Box Placement Issues – Table for later discussion.

14. PUBLIC COMMENTS - None

15. CORRESPONDENCE

#	Organization	Subject	Date
1	YCEA	Fall Legislative Luncheon	Oct. 15 (12 pm – 2pm)
2	PSAB	Fall Leadership Conference	Oct. 16 - 18
3	PA DOT	Winter Partnership Meeting (YCDES)	Oct. 27 (1 pm – 3 pm)
4	YCEA	Economics Club Breakfast – Annual Political Update	Oct. 28 (7:15 - 8:30 am)
5	DEP	LED Street Lighting Workshop	Oct. 30 (State College)
6	YCDES	Shelter Training (Conducted by the Red Cross)	Nov. 14 (9 am)
7	YCBA	Annual Meeting	Nov. 14 (6 pm)
8	PSAB	Education Courses: www.classes.boroughs.org	
9	PSAB	Webinars: www.boroughs.org Upcoming Webinars: Sign Management Update Winter Maintenance Operations	

16. ADJOURNMENT

Councilman Loeffler made the **motion** to adjourn at 9:00 pm., Councilwoman Roser seconded and the motion passed 4-0.

Respectfully Submitted,

Janny Graham, Borough of Jefferson Secretary