

**JEFFERSON CODORUS JOINT SEWER AUTHORITY MEETING
MINUTES
June 6, 2012**

The Jefferson Codorus Joint Sewer Authority met at the Jefferson Borough municipal building at 7:00 p.m. on June 6, 2012. Members present were Dave Reed, Conrad Eiben, Cecile Fetters, Tom Insley and Marlyn Stauffer. The meeting opened with the pledge to the flag.

AGENDA ITEM	DISCUSSION	RESULT/ACTION
Minutes	The minutes of the May 2, 2012 meeting were reviewed. Marlyn Stauffer's name was misspelled under Old Business.	Tom Insley made a motion to approve the minutes with the correction of Marlyn Stauffer's name, seconded by Conrad Eiben. Motion carried 5-0.
Communications	See list at end of the minutes.	
Public Comment	There was no public comment at this time.	
Presentation by Mike Trump, Trump Landscaping	Mike Trump, owner of Trump Landscaping, had presented a proposal for mowing and grounds upkeep at the WWTP and Pump Station properties which had been reviewed by the Board. Mr. Trump was present to answer questions. This proposal would entail mowing the pump station site and inside the WWTP fence every 2 weeks, mowing a 3 ft. perimeter around boundary fence on UV building side, pull erosion matting, and spraying of fence line at WWTP once or twice per season as needed. Dave Reed told Mr Trump to contact the WWTP operator, Fred Walton, prior to any spraying due to DEP regulations restricting timing and type of spraying uphill of the storm water basin which discharges to a stream.	Marlyn Stauffer made a motion to approve the proposal from Trump Landscaping for grounds upkeep at WWTP and Pump station properties for this season. Conrad Eiben seconded the motion. Motion carried 5-0.
Treasurer's Report	<p>Conrad Eiben reported total assets as of June 1, 2012 of \$9,514,206.77 with a debt of \$4,888,995.25 for a net worth of \$4, 625,211.50.</p> <p>Conrad then presented a list of current bills for payment. In addition to those listed, Conrad asked for approval to pay \$61,825 interest due on the RUS loan before the end of June, and to transfer \$375,000 to Susquehanna Bank to cover the "retainage" payment to Codorus Ventures which may be due prior to the July meeting.</p>	<p>Cecile Fetters made a motion to approve the treasurer's report, seconded by Marlyn Stauffer. Motion carried 5-0.</p> <p>Cecile Fetters made a motion to approve current bills for payment, as well as the RUS interest payment and to transfer funds to Susquehanna Bank to cover retainage as requested by the treasurer. Motion was seconded by Marlyn Stauffer. Motion carried 5-0.</p>
Solicitor's Report	<p>Mieke Driscoll, solicitor, informed the Board that all financial issues regarding the transfer of the WWTP to the Authority have been resolved. Codorus Ventures still has some title issues to resolve.</p> <p>Mieke requested an executive session at the end of the regular meeting to discuss a matter of possible litigation.</p>	

<p>Engineer's Report</p>	<p>Jeff Shue reported that most of the technical issues to be resolved prior to the transfer of the WWTP have been rectified and that the UV system is now working properly. He requested that the \$4156.02 retainage be paid to H & H Contractors for the completed work. Members agreed to authorize this payment to H & H Contractors.</p> <p>Abbonizio and Aqua-Aerobics have agreed to provide the reimbursements submitted by the Authority.</p> <p>Jeff had met with Jon Chronister owner of 37 W. Sunset View in Jefferson Borough. Mr. Chronister was present to the meeting and stated that he is still having serious water runoff problems onto his property. He requested that the rolled curb be returned to his side of Sunset View in front of his property. He stated that the rolled curb was present prior to the construction of the sewer line confirmed by Marlyn Stauffer's review of the videos of Borough streets prior to the sewer line construction. Members instructed Jeff Shue to secure an estimate from H & H Contractors for this rolled curb.</p> <p>H & H Contractors will clean out the storm water pipe at 14 York St. when they mobilize for other issues on the restoration list.</p> <p>H & H Contractors has completed the bank stabilization at the Gutman farm.</p> <p>Dave Reed notified members that on May 25th, he had met with John Klinedinst of CS Davidson and Fred Walton, operator of the WWTP, to review a number of issues related to the operation of the plant and to determine how to resolve each issue. Dave presented a list of these issues the action taken or to be taken, and who is responsible to resolve each issue.</p>	
<p>Old Business</p>	<p>The Borough solicitor is continuing to follow up on the few properties in the Borough whose owners have not yet applied for sewer hookup.</p> <p>Most people have already responded and paid all or some portion of the overdue bills once they received shut-off notices. York Water will continue to send out any notices for bills unpaid for over 61 days when directed by the Authority.</p> <p>Members directed office manager, Janny Graham, to contact H & H Contractors for an estimate to properly restore the property at 10-12 Baltimore St. in the Borough where the Jersey barriers had been removed but where the ground had been left in a rough condition.</p> <p>Dave Reed suggest that an Open House at the WWTP be schedule for just prior to the August Authority meeting and that the public be notified of this via a July Newsletter.</p>	

New Business	Office manager, Janny Graham, had notified the members of the need to renew the Post Office box and the associated fees. Members decided to pay for a 1-year renewal on the PO box in the Codorus Post Office. Dave Reed had suggested the formation of a Personnel Committee to deal with several issues but this item was tabled until the July meeting.	
Additional public comment	Jason Yohe of Yohe Paving notified the Authority that his company had not yet been paid for paving of the access road to the WWTP, work which had been completed on December 14, 2011. Since he is a sub-contractor to Trinity Excavating who had filed a lien against Codorus Ventures for this work, solicitor Mieke Driscoll replied that she had been notified that Trinity's lien had been released during the past week. She stated that this notification would indicate that Trinity had been paid and recommended that Mr. Yohe contact Trinity for his payment.	
Executive Session	Dave Reed called an executive session at 8:20 p.m. to discuss a matter of possible litigation. The executive session ended at 8:25 p.m.	No action was taken as a result of the executive session.
Adjournment	Dave Reed adjourned the meeting at 8:26 p.m.	

Respectfully submitted,
Cecile H. Fetters, Secretary

COMMUNICATIONS:

- Letter dated May 14, 2012 from EMC Insurance regarding the JCJSA coverage which will apply to the complaint filed by CFR Partners regarding its payment of the tapping fees under the August 2009 Agreement.

Copy of letter dated May 16, 2012 from Margaret Driscoll, CGA law, to Robert B. Hoffman, representing CFR Partners, responding to his April letter seeking financial relief from CFR August 2009 Agreement with the JCJSA.