

**JEFFERSON CODORUS JOINT SEWER AUTHORITY MEETING
MINUTES
May 2, 2012**

The Jefferson Codorus Joint Sewer Authority met at the Jefferson Borough municipal building at 7:05 p.m. on May 2, 2012. Members present were Dave Reed, Conrad Eiben, Cecile Fetters, Tom Insley and Marlyn Stauffer. The meeting opened with the pledge to the flag.

AGENDA ITEM	DISCUSSION	RESULT/ACTION
Minutes	The minutes of the April 4, 2012 meeting were reviewed.	Conrad Eiben made a motion to approve the minutes, seconded by Marlyn Stauffer. Motion carried 5-0.
Communications	See list at end of the minutes.	
Public Comment	There was no public comment at this time.	
Treasurer's Report	<p>Conrad Eiben reported total assets as of March 31, 2012 of \$7,679,505.60 with a debt of \$3,298,303.87 for a net worth of \$4, 381,201.73. Conrad then presented current bills for payment.</p> <p>Conrad also presented a spreadsheet listing 1st quarter Revenue and Expenses comparing the budgeted amounts to the actual amounts during this period. Due to the influx of tapping fees, this showed a variance of over \$57,000 on the positive side.</p>	<p>Marlyn Stauffer made a motion to approve the treasurer's report, seconded by Tom Insley. Motion carried 5-0.</p> <p>Cecile Fetters made a motion to approve current bills for payment, seconded by Conrad Eiben. Motion carried 5-0.</p>
Solicitor's Report	<p>Mieke Driscoll, solicitor, informed the Board that she had had a "productive conversation" with Barry Weiskopf, attorney representing Codorus Ventures, and she has a positive outlook that all outstanding issues that must be resolved prior to the transfer of the WWTP to the JCJSA will soon be resolved. One issue, which needs action by the Authority Board, is the payment of the bill from H & H Contractors for the cattle guard at the Gutman farm. Jeff Powers states that he did not authorize the cost of the cattle guard in lieu of a less expensive gate for access to the Met Ed pole servicing the WWTP.</p> <p>Mieke requested an executive session at the end of the regular meeting to discuss a matter of possible litigation.</p>	Tom Insley made a motion that the JCJSA offer to pay ½ of the \$14,250 charge for installation of the cattle guard at the Gutman farm in order to resolve this issue prior to transfer of the WWTP from Codorus Ventures to the Authority. Conrad Eiben seconded the motion. Motion carried 4-1. Marlyn Stauffer opposed the payment.
Engineer's Report	<p>Jeff Shue reported that he had had John Klinedinst of CSD review all parts of the operations of the WWTP and he has provided a list of necessary improvements that Codorus Ventures should address prior to the transfer of the plant to the JCJSA. He has also provided a list of the costs and who is responsible for them to the solicitor.</p> <p>Jeff continues to follow up on reimbursement requests sent to Abbonizio and Aqua-Aerobics. Jeff will work with the Authority solicitor to resolve these matters as necessary.</p>	

	<p>Jeff provide the Authority Board with an updated list of the status of all restoration items still outstanding, including the Jon Chronister property at 37 W. Sunset View, the storm water pipe issue at 14 York St., the bank stabilization and additional cattle guard at the Gutman farm.</p> <p>The driveway work at Frank Thomas property was completed and the Authority portion of the cost is \$1450.</p> <p>B & R Electric completed installation of additional lighting at the WWTP and a breaker in the UV building.</p> <p>Jeff presented a contract for C S Davidson employees to respond to any PA One Call requests that come to the JCJSA for marking sewer lines prior to any excavation in the area of the collection system at a rate of \$150/call.</p> <p>Jeff Shue presented a bill for \$511. for the filing of the annual Chapter 94 Report to PA DEP . This will be paid with next month's regular bills.</p>	<p>Cecile Fetters made a motion to authorize the payment of \$1450. to Frank Thomas for the driveway work at his property related to restoration after installation of the sewer collection system. Conrad Eiben seconded the motion. Motion carried 5-0.</p> <p>Marlyn Stauffer made a motion to approve a contract with C S Davidson to respond to any PA One Call requests at a rate of \$150/call. Tom Insley seconded the motion. Motion carried 5-0.</p>
Old Business	<p>Only 6 properties in the Borough have not yet applied for sewer hookup and the Borough solicitor is following up on these. Owners of multiple EDUs are being billed multiple monthly fees according to the number of units in the property, regardless of the number lines connected to the sewer main. The first set of overdue/shut-off notices were sent out by York Water on April 16th. Most people have already responded and paid all or some portion of the overdue bills.</p> <p>Marlin Stauffer asked about the issue of the Authority paying a fee for wire transfer of payments received by York Water. Janny Graham responded that this issue was resolved and there will be no charge for future payments by York Water. They will begin paying the Authority by check.</p> <p>Discussion of an Open House at the WWTP was again tabled for a future meeting.</p>	
New Business	There was no new business.	
Additional public comment	<p>Robert Rebert asked why the electric pole had to be set back 30 ft. from Kraft Mill Road for MetEd to read the meter since they drive by and do it electronically. Jeff Shue responded that the set back was for Met Ed to service the transformer on that pole when needed, not for reading the meter.</p> <p>After listening to all the issues discussed at this meeting, Jon Chronister gave a positive comment on the work of the members of the Authority Board.</p>	
Executive Session	Dave Reed called an executive session at 8:25 p.m. to discuss a matter of possible litigation. The executive session ended at 8:30 p.m.	No action was taken as a result of the executive session.

Adjournment	Dave Reed adjourned the meeting at 8:35 p.m.	
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Respectfully submitted,
Cecile H. Feters, Secretary

COMMUNICATIONS:

Letter dated April 11, 2012 from Austin N. Pardoe, Environmental Trainee for PA DEP, confirming the results of an inspection of the JCJSA Wastewater Treatment Plant on April 4, 2012.

Copy of letter dated April 2, 2012, from Robert B. Hoffman, Attorney representing CFR Partners, L.P. to Margaret Driscoll, CGA Law, seeking financial relief from the terms of the August, 2009 Sewage Capacity Reservation Agreement between CFR and the JCJSA.